

**TOWN OF KENNEBUNK**

**SELECT BOARD**

**TUESDAY, JANUARY 26, 2021 – 6:30 P.M.**

**REGULAR MEETING AGENDA**

**This meeting will be conducted through the electronic platform Zoom, as described below.**

This is a televised Meeting.

View meeting on [Zoom](#), Cable TV Channels 5 or 1302 or online anytime at [www.townhallstreams.com](http://www.townhallstreams.com).

**ZOOM MEETING  
INSTRUCTIONS FOR COMMUNITY PARTICIPATION**

This meeting will be conducted using [Zoom](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the Town to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

**Time: January 26, 2021 - 6:30 PM Eastern Time (US and Canada)**

Ways to join the webinar:

- By computer or mobile device:  
<https://us02web.zoom.us/j/86188393144?pwd=QWp0OHhBdXdDbTd3cXNFS2dzWmlnUT09> or go to [ZOOM](#)  
or
- By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833

**Webinar ID: 861 8839 3144**

**Passcode: 135266**

Please take a minute to read these important Instructions before you join:

- Please mute your audio and disable your video before joining
- Here are some brief videos to help familiarize you with the Zoom platform
  - [Joining a Zoom Meeting](#) (brief instructional video)
  - [Video or Audio off by Attendee](#) (brief instructional video)
  - [Attendee Controls in a Meeting](#) (brief instructional video)
- PUBLIC COMMENT: If you wish to speak on an agenda item and you are:
  - Joining via your computer or cell phone
    - Please use the “raise your hand” feature by clicking “participants” (computer). The host will be notified and will identify you when it is your turn to comment.
  - Joining via landline phone:
    - The following commands can be entered using your phone’s dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
      - \*6 - Toggle mute/unmute
      - \*9 - Raise Hand

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. CONSIDERATION/APPROVAL OF MINUTES
  - a. January 12, 2021 Regular Meeting [Please refer to supporting material \(PDF\)](#)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS

a. **Accept the Following Donations:**

- \$1,595 from the Harrington Family from the Holiday Trail of Lights event for the Fuel Assistance Fund.
- \$60 from the Lindgren Family from the Holiday Trail of Lights event for the Kennebunk Community Garden
- \$315 from Spurling Fitness from the Holiday Trail of Lights event for the Parks & Recreation Department
- \$2,500 from the William J.J. Gordon Family Foundation to help pay for heaters at 19 Park Street for the COS food pantry.
- For the Fire Rescue Department:
  - \$5,000 from the estate of Miss Charlotte Bisson. Miss Bisson was a long-time resident of Kennebunk who the Fire Rescue served for many years.
  - \$50 from Valerie & Dave Clark of Thompson, CT in memory of Dennis Smith
  - \$100 from Ruth Shrader of Kennebunk, for services provided to the family
  - \$200 from Hillary Potter of Kennebunk for services provided to the family

**MOTION:** To accept the donations and send each a letter thanking them for their generous donation.

b. **New Hires** – We are pleased to announce the following new employees:

- **Beau Gleason:** Beau started in his new role of full-time Firefighter/Paramedic on January 18<sup>th</sup>. He initially began his career with Kennebunk Fire Rescue in 2012 as a Per Diem. From there, he was a full-time Firefighter/Paramedic for the City of Portland, ME, and the South Metro Fire Rescue in Centennial, CO. Upon his return to Maine, he re-joined KFR as a Per Diem in October 2020 and has come full circle with his latest position. Beau is excited to make Kennebunk his “home base” and provide fire and rescue service to his community.
- **James Schlagheck:** Jim started as the new part-time Board Clerk with the Community Development Division on January 14<sup>th</sup>. The Board Clerk position is a new addition to support multiple binding boards, including the Historic Preservation Commission, Planning Board, Site Plan Review Board and Zoning Board of Appeals. Jim brings his experience of serving on two board subcommittees for the non-profit American Friends Service Committee, through participation in meetings and recording the minutes. Before retirement, Jim was a professional in banking and finance as well as an author, and is eager to apply his experience to this new role.

Please join us in welcoming Beau and Jim to their new positions.

- c. **Hear an Update from the Town Manager regarding COVID-19 and the Town’s Preparedness Plans**
  - Update on the efforts of the Workplace Reengagement Task Force
  - Update on the efforts of the Community Reengagement Task Force
  - COVID-19 Community Resources – For those in need of assistance at this time, please visit our website where we have posted information for food and fuel resources as well as other assistance. [www.kennebunkmaine.us/socialservices](http://www.kennebunkmaine.us/socialservices)

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Discuss the Appointment of a Director to the RSU 21 School Board** – At its January 12<sup>th</sup> meeting, the Select Board voted to appoint Josiah Currier to fill a vacancy on the RSU 21 School Board. On January 22<sup>nd</sup>, Mr. Currier submitted his resignation from this position. Contingent upon the RSU 21 Board accepting Mr. Currier’s resignation on Monday evening, the Select Board will discuss filling this vacancy. The candidate names that were under consideration at the time of the appointment of Mr. Currier are shown below. Each has reaffirmed their interest to serve on the RSU 21 School Board:

Kortney Nedeau	Claudia Sayre	Peter Sentner
Gayle Asmussen Spofford	David Wayne	

If the Board moves to fill this position at this time, the motion could be as follows:

**MOTION: To appoint \_\_\_\_\_ as the Director to the RSU 21 School Board representing Kennebunk until June 30, 2021.**

8. OLD BUSINESS

- a. **Hear an Update on the Select Board Strategic Planning** – The Board held a Workshop on January 20<sup>th</sup> to discuss aspects of their strategic planning initiative. They will share details of their workshop discussion.

9. NEW BUSINESS

- a. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Thank you to Peter Valentino**, whose last meeting as Select Board Clerk is this meeting. Peter began his service to the Town of Kennebunk in May 2016. During his tenure, Peter has performed admirably. His skillful ability to provide minutes in a clear and succinct manner will be sorely missed. Please join me in wishing Peter the very best in his future endeavors.

- b. **Budget Meeting Dates for the 2021-22 Proposed Budget (via Zoom):**

Meeting #1	Thursday, January 28	<del>6:30 pm</del> 7:00 pm - 9:00 pm (note new time)
Meeting #2	Saturday, January 30	8:30 am - 11:30 am
Meeting #3	Tuesday, February 2	6:30 pm - 9:00 pm
Meeting #4	Thursday, February 4	6:30 pm - 9:00 pm

Budget meetings are open to the public and can be viewed via Zoom, on Cable TV channel 5, or online (live and archived for viewing anytime) at [www.townhallstreams.com](http://www.townhallstreams.com). Zoom login information will be shown on each [agenda](#), as they are posted.

Supporting budget documentation should be uploaded and available for viewing by January 27 at: [www.kennebunkmaine.us/budget](http://www.kennebunkmaine.us/budget).

12. EXECUTIVE SESSION

13. ADJOURNMENT