

# Town of Kennebunk, Maine



## Historic Preservation Commission

### AGENDA

Monday, February 25, 2019

6:30 p.m. / Room 300 - 306

#### 1) Open Meeting

- Greeting, Note: Time, Day, Date, Attendance
- Review Guidelines and Standards
- Appointment of Alternates as voting members

#### 2) New Applications

None

#### 3) Continued Applications

- **Application 19-H-01** *Submitted: January 16, 2019 - Expires: March 2, 2019*  
**Property Owner:** Town of Kennebunk  
**Applicants:** Chris Osterrieder, Town Engineer  
**Property Location:** Dane Street, Main St. to Park St, Kennebunk, Maine  
**Requested Change:**
  1. Install an 8 ft. paved parking area on the northerly side near Parsons Field.
  2. Install granite curbing on each side of the road.
  3. Install new sidewalk on the northerly side.
  4. Replace drainage system.
  5. Reconstruction of the street surface.

Action items to be discussed from the last meeting of February 11, 2019 include:

- Research feasibility of installing underground power;
- Create an alternate for brick sidewalks along the street;
- Evaluate the street light across from 18 Dane St; and
- Select a replacement ornamental tree species for the Elm St. intersection.

#### 4) Amended Applications

None

#### 5) Minutes From

- January 28, 2019; review, approve, sign

- October 22, 2018; sign: **Raiter**

6) New/Old Business

- New Business:  
None
- Old Business:

**A. - ISSUES:**

1. Mtg 06/13/16 – 125 Summer Street, Change door color, Lori Anne **Wears**.  
*Subject: Waiting for the Applicant to re-submit a color change request.*
  - Notification email sent to CEO February 28, 2017
  - Mtg 10/09/18 – Applicant will return with color choice for the door per application 18-H-25 Certificate of Appropriateness
2. Mtg 01/23/17 – Discussion; National Historic Registry of the Mousam River Dams.  
*Subject: Waiting for resident request.*
3. Mtg 12/11/17 – 8 Summer Street, sign post lighting.  
*Subject: Waiting for the owner to remove unauthorized lighting and install approved lighting.*
  - Notification letter mailed December 17, 2017.
  - A copy of the notification letter was forwarded to all Board members on January 9, 2018.
  - E-Mail reminder sent to CEO on March 28, 2018.
4. Mtg 10/09/18 – New Owner Welcome Letter.  
*Subject: Revision needed to correct an error regarding the historic district boundary measurement; a better distribution method needs to be developed.*
5. Mtg 11/03/18 – Reservations of Trust (Massachusetts).  
*Subject: Commissioner **Fleshman** to explore possible funding opportunities with Stephen P. **Spofford**, Kennebunk Town Historian, Brick Store Museum.*

**B. - APPROVED APPLICATIONS WITH ADDITIONAL INFO TO BE PROVIDED:**

1. Mtg 03/14/16 – Old Port Road, New Construction, Denis **Sousa**
  - Waiting Landscaping application submittal.
2. Mtg 09/12/16 – 18 Dane Street, Balustrade Replacement, Peter J. **Van Hemel**
  - Applicant agreed to provide dimensional drawings, to the HPC Recording Secretary, either by mail or hand delivery at a scheduled meeting, as soon as they are completed, and prior to starting any work.
  - Update, 29 May, 2018: **Van Hemel** agreed to provide detail pictures of the replacement balustrades.

3. Mtg 04/24/17 – Kennebunk Lndng Historic Signs, Brick Store Museum, Bruce **Jackson**
  - Waiting for the applicant to provide a list of owners that have requested a sign and to define building placement of the sign.
  - Status update letter to Bruce **Jackson**, C/O Brick Store Museum, signed and mailed November 13, 2017.
  - Update, 24 January, 2018: Cynthia at the Brick Store Museum advised Commissioner **Fleshman** that Bruce **Jackson** did receive HPC’s letter and is working on the guidelines for the placement of the Plaques. Cynthia also reported that they have a list of all the homeowners, to date, who have ordered the Plaques. We can get that sent to us as well. She will check with Bruce to see where the issue stands.
  - Update, 23 April, 2018: Cynthia **Walker**, Brick Store Museum Executive Director, reported that:
    - ✓ Bruce **Jackson** has the placement of the Plaques narrowed down to 2 locations (either side of the door , or the building corner);
    - ✓ The list of all the homeowners who have ordered the Plaques will be sent as an Excel spreadsheet via email;
    - ✓ The current owner can choose whether to have the structure named after the builder or a more well known owner; and
    - ✓ The signs are currently available for sale.
  - Update, 14 May, 2018: Chairperson **Smith** volunteered to check on the status of this issue.
  
4. Mtg 08/13/18 – 112 Main Street, Kennebunk Free Library, Michelle K. **Connors**
  - Waiting for the applicant to identify the replacement tree for HPC approval.
  - Update, 10 September, 2018: The application status was voted as expired due to no representative being present for the last three meetings. The issue remains on the “Old Business” list until a replacement tree is identified in a new application.
  
5. Mtg 09/24/18 – 30 Summer Street, Tree Removal, Maureen **Raiter**
  - Waiting for the applicant to provide an arborist letter recommending tree removal which the applicant agreed to as a condition of approval.
  - Update, 22 October, 2018: **Raiter** noted that she has the letter but forgot to bring it.
  
6. Mtg 10/22/18 – The Landing Condominiums, Tree Removal, Cynthia **Cyr**, Nason Property Service
  - Waiting for the applicant to provide an arborist letter from their Arborist, Philip A. Gough, 67 Port Road, Kennebunk, ME 04043 recommending tree removal which the applicant agreed to deliver as a condition of approval. Application 18-H-27.

7) Adjournment