

**TOWN OF KENNEBUNK
SELECT BOARD**

TUESDAY, MAY 12, 2020 – 6:30 P.M.

REGULAR MEETING AGENDA

**This meeting will be conducted through
the electronic platform Zoom, as described below.**

This is a televised Meeting.

View meeting on [Zoom](#), Cable TV Channel 1302 or online anytime at www.townhallstreams.com.

**ZOOM MEETING
INSTRUCTIONS FOR COMMUNITY PARTICIPATION**

This meeting will be conducted using [Zoom](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the Town to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Time: May 12, 2020 6:30 PM Eastern Time (US and Canada)

Ways to join the webinar:

- By computer or mobile device:
<https://us02web.zoom.us/j/86536534191?pwd=YW1jWTFEVXFkUjI4V1FLYnoxepvUT09> or go to [ZOOM](#)
or
- By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833

**Webinar ID: 865 3653 4191
Password: 610755**

Please take a minute to read these important Instructions before you join:

- **Please mute your audio and disable your video before joining**
- **Here are some brief videos to help familiarize you with the Zoom platform**
 - [Joining a Zoom Meeting](#) (brief instructional video)
 - [Video or Audio off by Attendee](#) (brief instructional video)
 - [Attendee Controls in a Meeting](#) (brief instructional video)
- **PUBLIC COMMENT:** If you wish to speak on an agenda item and you are:
 - **Joining via your computer or cell phone**
 - Please use the “raise your hand” feature by clicking “participants” (computer). The host will be notified and will identify you when it is your turn to comment.
 - **Joining via landline phone:**
 - The following commands can be entered using your phone’s dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
 - *6 - Toggle mute/unmute
 - *9 - Raise Hand

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. April 28, 2020 Regular Meeting [Please refer to supporting material \(PDF\)](#)
 - b. May 4, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - c. Budget Meetings (Joint Meetings with the Budget Board) - *minutes not yet available*
 - January 30, 2020 Special Meeting (budget meeting)
 - February 1, 2020 Special Meeting (budget meeting)
 - February 4, 2020 Special Meeting (budget meeting)
 - February 6, 2020 Special Meeting (budget meeting)
 - February 8, 2020 Special Meeting (budget meeting)
 - April 18, 2020 Special Meeting (budget meeting)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
 - a. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to hear public comment regarding the **Proposed Warrant for the Annual Town Meeting on July 14, 2020.**

View the [Annual Town Meeting Warrant \(PDF\)](#)
View the [“Budget-Only” Warrant Articles \(PDF\)](#) (Finance Director updated 5/12/20)
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Hear an Update From Kleinschmidt and Associates on the America First Hydro Proposal related to the Kennebunk Light & Power District Dams**
 - b. **Hear an Update from the Town Manager regarding COVID-19 and the Town’s Preparedness Plans:**
 - Update on the Community Reengagement Task Force
 - Update on the Workplace Reengagement Task Force
 - Upcoming Public Gathering Events to Include Possible Postponements and Potential Cancellations due to COVID-19:
 - July 4 Fireworks
 - West Kennebunk Family Fun Day – August 1
 - Bicentennial Celebration – August 22 (postponed to June 2021)
 - COVID-19 Community Resources in the Kennebunks – The Towns of Kennebunk, Kennebunkport and Arundel have partnered with Community Outreach Services (COS) to assist residents during this time. [View the Resources available](#) and please reach out if you need assistance.
7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS
 - a. **Discuss the Reopening of Town of Kennebunk Beaches and Parks** – A focus group of the Community Reengagement Task Force, to include Select Board Chair Baldwin, Police Chief MacKenzie, Fire Chief Rowe, Public Services Director Laverriere, Budget Board member Morin and resident Amanda Batson, have worked closely to bring forward a reopening plan for these venues. Select Board Chair Baldwin will present the recommendation of the focus group to the Board and Town Manager.

MOTION:

8. OLD BUSINESS

- a. **Discuss the Sale of Tax-Acquired Property** – At the Board’s meeting on April 28th, Finance Director Joel Downs provided the Board with four tax-acquired properties for further consideration. Over the past week, he has engaged in discussions with Town Legal Counsel and will update the Board further.

[Please refer to supporting material – Tax-Acquired Property Policy \(PDF\)](#)

MOTION:

- b. **Discuss the Sale of a Portion(s) of the Property Located at 15 Portland Road** – On May 4th at a special meeting of the Select Board, the Board engaged in discussion concerning the sale of a portion(s) of 15 Portland Road, a parcel owned by the Town of Kennebunk. The Board requested this topic be advanced to their May 12th meeting.

In consideration of the potential sale of the homestead located at 15 Portland Road, Town Engineer Chris Osterrieder has outlined the zoning limitations relative to the property in its current condition and any potential uses or changes.

[Please refer to supporting material – 15 Portland Road Zoning Summary \(PDF\)](#)

If the Board wishes to advance a warrant article to the July 14, 2020 Annual Town Meeting, the below warrant article and motion are offered for Board consideration:

WARRANT ARTICLE:

Article ____, Referendum Question ____: To see if the Town will vote to authorize the Select Board to sell any and/or all portions of the properties received in the purchase of the properties commonly known as 15 Portland Road as authorized at the Town Meeting of November 5, 2019, subject to such terms and conditions as the Select Board deems in the Town’s best interests.

MOTION: To forward the warrant article shown above to the July 14, 2020 Annual Town Meeting.

- c. **Discuss Strategic Planning** – At their workshop on May 5th, the Select Board renewed their work on the development of a Strategic Plan for the Town of Kennebunk. Select Board Chair Baldwin will offer an update on the Board’s progress on this initiative.

[Please refer to supporting material \(PDF\)](#)

MOTION:

9. NEW BUSINESS

- a. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

a. **Monday, May 25 – Memorial Day**

- Town Offices and Department of Public Services will be closed
- There is **no change** in the trash and recycling curbside collection schedule due to the holiday
- Memorial Day Parade will not be held this year due to COVID-19 physical distancing requirements.

b. **Proposed 2020-21 Budget** – Want to catch up on the budget meetings that took place recently at Town Hall? Meetings are archived for viewing anytime at www.townhallstreams.com. View the supporting detailed budget documents that were presented at the budget meetings at www.kennebunkmaine.us/budget. The proposed budget will be voted on at the Annual Town Meeting on July 14, 2020.

12. EXECUTIVE SESSION

13. ADJOURNMENT