

TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, JUNE 9, 2020 – 6:30 P.M.
REGULAR MEETING AGENDA

AMENDED 9.d.1

Corrected Committees
(Historic Pres. Comm.,
Kennebunk River Comm.)

**This meeting will be conducted through
the electronic platform Zoom, as described below.**

This is a televised Meeting.

View meeting on [Zoom](#), Cable TV Channel 1302 or online anytime at www.townhallstreams.com.

ZOOM MEETING
INSTRUCTIONS FOR COMMUNITY PARTICIPATION

This meeting will be conducted using [Zoom](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the Town to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Time: June 9, 2020 6:30 PM Eastern Time (US and Canada)

Ways to join the webinar:

- By computer or mobile device:
<https://us02web.zoom.us/j/87208025316?pwd=NkNyRXVqZTZQzYlFZb0U5NGxmSkxVdz09> or go to [ZOOM](#)
or
- By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833
Webinar ID: 872 0802 5316
Password: 135266

Please take a minute to read these important Instructions before you join:

- **Please mute your audio and disable your video before joining**
- **Here are some brief videos to help familiarize you with the Zoom platform**
 - [Joining a Zoom Meeting](#) (brief instructional video)
 - [Video or Audio off by Attendee](#) (brief instructional video)
 - [Attendee Controls in a Meeting](#) (brief instructional video)
- **PUBLIC COMMENT:** If you wish to speak on an agenda item and you are:
 - **Joining via your computer or cell phone**
 - Please use the “raise your hand” feature by clicking “participants” (computer). The host will be notified and will identify you when it is your turn to comment.
 - **Joining via landline phone:**
 - The following commands can be entered using your phone’s dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
 - *6 - Toggle mute/unmute
 - *9 - Raise Hand

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. May 26, 2020 Regular Meeting [Please refer to supporting material \(PDF\)](#)
 - b. June 3, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - c. Budget Meetings (Joint Meetings with the Budget Board)
 - January 30, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - February 1, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - February 4, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - February 6, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - February 8, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
 - April 18, 2020 Special Meeting [Please refer to supporting material \(PDF\)](#)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Accept the Following Donation:**
 - \$600.00 from Duffy’s Tavern & Grill from their May Day Breakfast. These funds were donated to the Social Services office to assist our residents in need during this health crisis.

MOTION: To accept the donation and send a letter thanking them for their generous donation.
 - b. **Hear an Update from the Town Manager regarding COVID-19 and the Town’s Preparedness Plans:**
 - Update on the Community Reengagement Task Force
 - Beaches are open for conventional use (sitting/sunbathing)
 - Dogs must be on a leash at all times. Leashes shall not be longer than 6’ in length. Retractable style leashes are prohibited.
 - Tennis courts are open. Play shall follow USTA COVID-19 guidelines.
 - Opening of the dog park, Waterhouse Center pickleball courts and Town playgrounds are under review at this time to determine a “Best Practices” approach to reopening these sites.
 - COVID-19 Community Resources in the Kennebunks – The Towns of Kennebunk, Kennebunkport and Arundel have partnered with Community Outreach Services (COS) to assist residents during this time. [View the Resources available \(PDF\)](#) and please reach out if you need assistance.
7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS
8. OLD BUSINESS
 - a. **Hear an Update on the Greenhouse Gas Emissions Inventory by the Spring 2020 Climate Change Class of The New School** – This is the third presentation on this project that is scheduled to be completed this summer. Difficulties in obtaining the raw data have been incurred especially with the COVID-19 outbreak. Three members of the class will narrate a PowerPoint presentation leaving time for questions afterward.

9. NEW BUSINESS

- a. **Summer Fellow** – Energy Efficiency Advisory Committee Chair Sharon Staz will introduce Aleksander Gulkewicz, a summer Fellow through a program sponsored by the University of New Hampshire.

Alek is a 2020 graduate of Lehigh University, having majored in environmental engineering. He is currently enrolled in a Master's program at Lehigh where he is pursuing environmental policy. Alek has worked on research projects as diverse as renewable energy & sustainability for The GREEN Program in Reykjavik, Iceland, to interning for the Bermuda Institute of Ocean Studies in St. George's, Bermuda where he worked on an autonomous underwater glider project. Alek serves as the Youth Representative for the World Corrosion Organization to the United Nations.

Alek began his work with Kennebunk on June 1st and will be working on a virtual basis through mid-August. Normally these Fellows are on site, living in the community and interacting on a daily basis with their mentor (in this case two members of the Energy Efficiency Advisory Committee) and meeting with staff and community residents. Due to COVID-19, UNH has developed a virtual program designed to be productive and successful for all.

Chairperson Staz will outline the work Alek will be performing as he assists the Town of Kennebunk this summer.

- b. **Hear from the Economic Development Committee on the Advancement of a Small Business Micro-Loan Program** – The Economic Development Committee (EDC) has drafted the framework for a “Small Business Micro-Loan Program.” The Loan Program is designed to support small businesses with ongoing and extraordinary expenses incurred during the COVID-19 interruption in business. EDC Chair June Huston will present the details of proposed program.

[Please refer to supporting material – EDC Micro-Loan Program Proposal \(PDF\)](#)

MOTION: To move this matter to a second reading on June 23rd.

- c. **Discuss Dogs on Beach from June 15th to Labor Day** – At a special meeting of the Select Board on June 3rd, the Board voted to require dogs on Kennebunk beaches to be leashed, eliminating the use of voice control as a form of managing a dog.

Per the Town ordinance, beginning June 15th to Labor Day, dogs are only allowed on Town beaches before 9:00 a.m. and after 5:00 p.m. During this timeframe, dogs are allowed off leash and managed through voice control. Given the challenges of COVID-19 and the Center for Disease Control guidelines pertaining to social/physical distancing, the Board will discuss possible changes to the way dogs are to be managed while on the Town beaches beginning June 15th.

MOTION:

- d. **Take up the Annual Board Re-Appointments** – The board members up for re-appointment have terms expiring on June 30, 2020. These are Regular members (3-year terms) and Alternate members (1-year terms).

Below is a list showing members that:

- (1) **wish** to be re-appointed
- (2) **are not** seeking re-appointment

1. The following members have stated they DO wish to be re-appointed:

COMMITTEE	MEMBERSHIP	Regular (3-yr) Alternate (1-yr)	Number of meetings Jan. - Dec. 2019 (from minutes on file)	Number of meetings attended
Bicentennial Committee	Kathy Ostrander Roberts	Regular (3-yr.)	10	10
Bicentennial Committee	Elizabeth MacDonald	Regular (3-yr.)	10	9
Bicentennial Committee	Dana Pearson (appt. 3/12/19)	Regular (3-yr.)	7	6
Bicentennial Committee	Conrad Berdeen	Alternate (1-yr.)	10	7
Bicentennial Committee	David Middleton (appt. 2/25/19)	Alternate (1-yr.)	8	6
Board of Assessment Review	Dudley Tyson (appt. 1/22/19)	Regular (3-yr.)	1	0 (excused absence)
Budget Board	Donald Burnham	Regular (3-yr.)	9	8
Budget Board	Deborah Beal	Regular (3-yr.)	9	8
Committee on Aging	Marti Hess-Pomber	Regular (3-yr.)	10	7
Committee on Aging	Danielle McPherson (appt. 1/2/20)	Regular (3-yr.)	n/a – appointed in 2020	
Community Garden Committee	Leslie Lindgren	Regular (3-yr.)	9	9
Community Garden Committee	Mary Liz Baker	Regular (3-yr.)	9	7
Community Garden Committee	Sandra Tillman	Regular (3-yr.)	9	9
Community Garden Committee	Richard Coots (non-resident)	Alternate (1-yr.)	9	9
Conservation Commission	Jennifer Shack	Regular (3-yr.)	21	21
Conservation Commission	Grace Cain	Regular (3-yr.)	21	20
Dog Advisory Committee	Alice Ferran	Regular (3-yr.)	3	2
Dog Advisory Committee	Linda Miller Cleary	Regular (3-yr.)	3	3
Economic Dev. Committee	Maureen Flaherty	Regular (3-yr.)	10	8
Economic Dev. Committee	Justin Young	Regular (3-yr.)	10	7
Economic Dev. Committee	Robert Fiore (appt. in 2020)	Alternate (1-yr.)	n/a – appointed in 2020	
Economic Dev. Committee	Stephen Sawyer (appt. in 2020)	Alternate (1-yr.)	n/a – appointed in 2020	
Energy Efficiency Adv. Comm.	Anthony Dater	Regular (3-yr.)	11	11
Fair Hearing Authority	Brenda Robinson	Regular (3-yr.)	No meetings held in 2019	
Historic Preservation Comm.	Frances Smith	Regular (3-yr.)	14	14
Historic Preservation Comm.	Judee Anne Jandreau	Regular (3-yr.)	14	11
Kennebunk River Committee	Jack Jensen	Regular (3-yr.)	4	4
Kennebunk River Committee	Reinier Nieuwkerk	Alternate (1-yr.)	4	4
Lower Village Committee	Theresa Willette	Regular (3-yr.)	11	5
Lower Village Committee	Pat Foley	Regular (3-yr.)	11	10
Lower Village Committee	Nina Spencer	Regular (3-yr.)	11	10
Lower Village Committee	Patti Sass Perry (appt. 2/26/19)	Alternate (1-yr.)	9	8
Lower Village Committee	Alex Gramling (appt. 7/16/19)	Alternate (1-yr.)	5	3
Parks & Recreation Comm.	John Hackett	Regular (3-yr.)	No meetings held in 2019	

Planning Board	Richard Smith	Regular (3-yr.)	21	18
Planning Board	David Smith	Regular (3-yr.)	21	14
Planning Board	Janice Vance	Regular (3-yr.)	21	21
Planning Board	Edward Trainer	Alternate (1-yr.)	21	18
Site Plan Review Board	Gary Dugas	Regular (3-yr.)	2	2
Site Plan Review Board	Brenda Robinson	Regular (3-yr.)	2	2
Site Plan Review Board	Albert Kolff (appt. 9/10/19)	Alternate (1-yr.)	0	0
Treasure Chest Monitoring Comm.	J. Jennifer Babiec	Regular (3-yr.)	No meetings held in 2019	
Tree Committee	Paul Cotton	Regular (3-yr.)	3	3
Tree Committee	Patricia Kinkade	Regular (3-yr.)	3	3
West K'bunk Village Committee	Barbara Weeman	Regular (3-yr.)	5	5
Zoning Board of Appeals	James Atwood	Regular (3-yr.)	No meetings held in 2019	

MOTION: To re-appoint the Regular members listed above with three-year terms expiring on June 30, 2023 and re-appoint the Alternate members listed above with one-year terms expiring on June 30, 2021.

2. The following members have stated they DO NOT wish to be re-appointed:

COMMITTEE	MEMBERSHIP	Regular (3-yr) Alternate (1-yr)	Any Alternates to move up?
Committee on Aging	Donna Curtis-Binette	Regular (3-yr.)	No
Dog Advisory Committee	Gabriela Rodriguez	Regular (3-yr.)	No
Energy Efficiency Advisory Comm.	David Sluyter	Regular (3-yr.)	No
West K'bunk Village Committee	Peter Donaher	Regular (3-yr.)	No
Zoning Board of Appeals	Steve Passerman	Regular (3-yr.)	No

MOTION: To send a letter to the above committee members that did not wish to be re-appointed thanking them for their service to the Town.

e. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Senior Spotlight** – The Town Hall staff had the pleasure of adopting two Kennebunk High School seniors, [Delaney Glode](#) and [Gracie Campanella](#). On behalf of the Town of Kennebunk, we would like to congratulate them on their graduation and wish them the best on the future endeavors.
- b. **Beach Permits** – [Beach permits](#) for the 2020 season are available at the Town Office. For resident permits, proof of residency or property ownership is required. Beach permits are required from June 15 to September 15.
- c. **July 4th Fireworks** have been cancelled

- d. **West Kennebunk Family Fun Day** (in August) has been cancelled
- e. **Wednesday, June 10th (6:30 p.m.) – Public Hearing on the Proposed Budget for the County of York** – Public Hearing will be held in the lower level of the York County Courthouse located at 45 Kennebunk Road in Alfred. All CDC guidelines will be followed. [View detailed information \(PDF\)](#).
- f. **Upcoming Select Board Regular Meetings:**
- June 23
 - July 14 (summer schedule) *
 - August 11 (summer schedule) *
 - September 8
 - September 22

* The Board will meet only once in July and August, unless special meetings are needed.

- g. **Election – Tuesday, July 14th** from 6:00 a.m. to 8:00 p.m. in the Town Hall Auditorium
- Special Town Meeting Referendum (Proposed Zoning Ordinance Amendments to permit retail marijuana testing facilities, licensed by the State of Maine, within the Business Park Zoning District): *(This meeting was postponed from April 7, 2020, then May 14, 2020. Due to the ongoing COVID-19 situation, this election has been moved to July 14, 2020.)*
 - Annual Town Meeting, Town Referendum, School Budget Validation, State Primary, State Referendum: *(This meeting was postponed from June 9, 2020. Due to the ongoing COVID-19 situation, this election has been moved to July 14, 2020.)*

Additional information can be found on our website:

- Budget Information www.kennebunkmaine.us/budget

Absentee Ballots – To request and absentee ballot, submit an [online request form \(PDF\)](#) and your ballots will be mailed to you.

FMI... Please call the Town Clerk's office at 985-2102 x 1602.

12. EXECUTIVE SESSION

13. ADJOURNMENT