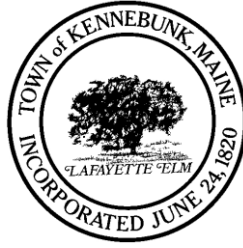


Town of Kennebunk, Maine



Historic Preservation Commission

AGENDA

Monday, June 10, 2019
6:30 p.m. / Room 300 - 306

1) Open Meeting

- Greeting, Note: Time, Day, Date, Attendance
- Review Guidelines and Standards
- Appointment of Alternates as voting members

2) New Applications

- **Application 19-H-11** *Submitted: May 29, 2019 - Expires: July 13, 2019*
Property Owner: The Landing Condominiums
Applicants: Cynthia Cyr, Manger, Nason Property Service
Property Location: Landing Drive, Units 2, 4, 6, and 8
Requested Change:
 1. Replace existing (three tab shingle) roof on units 2 – 8 with new architectural shingles of the same color.
 2. Remove pine tree stumps along units 2, 4, and 6.
 3. Replace existing failed metal culvers with two 20' x 12" plastic culvers at the beginning of units 2, 4, 6, and 8 driveways, graveled to make passable.
 4. Remove existing asphalt and repave driveways of units 2 – 6 and unit 8
 5. Remove Junipers.
 6. Remove stumps behind mail boxes.

3) Continued Applications

- **Application 19-H-10** *Submitted: May 15, 2019 - Expires: June 29, 2019*
Property Owner: Janet H. Perry & Jill Perry-Hurst
Applicants: Same as Owner
Property Location: 15 Dane Street, Kennebunk, Maine
Requested Change:
 1. Replace windows.

- Application 19-H-10 (continued)

Status:

Waiting for owner to:

1. Arrange for project manager (Owner's Nephew Nathan) to contact Board Member **Bevacqua** with window details.

4) Amended Applications

None

5) Minutes From

- May 13, 2019; review, approve, sign
- October 22, 2018; sign: **Raiter**

6) New/Old Business

- New Business:

1. Code Enforcement Officer topics

- Roof shingle replacement issues.
- New window options

- Old Business: **New Updates / No Response within 30 Days**

A. - ISSUES:

1. Mtg 06/13/16 – 125 Summer Street, Change door color, Lori Anne **Wears**.

Subject: Waiting for the Applicant to re-submit a color change request.

- Notification email sent to CEO February 28, 2017
- **Mtg 10/09/18 – Applicant will return with color choice for the door per application 18-H-25 Certificate of Appropriateness**

2. Mtg 01/23/17 – Discussion; National Historic Registry of the Mousam River Dams.

Subject: Waiting for resident request.

3. Mtg 12/11/17 – 8 Summer Street, sign post lighting.

Subject: Waiting for the owner to remove unauthorized lighting and install approved lighting.

- Notification letter mailed December 17, 2017.
- A copy of the notification letter was forwarded to all Board members on January 9, 2018.
- E-Mail reminder sent to CEO on March 28, 2018.
- Update, 7 February, 2019, CEO Sign Post Lights Notification Letter 8 Summer Street.
- Update, 8 April, 2019, HPC decided that a lower wattage bulb would be an acceptable solution to the issue.
- Update, 22 April, 2019, CEO **Demers** to check with the owner regarding using a lower wattage bulb and requested an email reminded from the Board.

- Update, 13 May, 2019, received Sign Post Lights 8 Summer Street Resolution response e-mail from CEO Demers.
4. Mtg 10/09/18 – New Owner Welcome Letter.
Subject: Revision needed to correct an error regarding the historic district boundary measurement; a better distribution method needs to be developed.
 5. Mtg 11/03/18 – Reservations of Trust (Massachusetts).
*Subject: Commissioner **Fleshman** to explore possible funding opportunities with Stephen P. Spofford, Kennebunk Town Historian, Brick Store Museum.*
 6. Mtg 04/08/19 – #23 Portland Road, large amount of out buildings.
Subject: #21 Portland Rd. owner contacted HPC Chairperson with complaint of too many out building on the property at #23 Portland Road.
 - Update, 22 April, 2019, The Code Enforcement Officer provided a definition of building usage and animal regulations as defined by the Town Zoning Ordinance.
 7. Mtg 05/13/19 – Siding installation on Main Street and HPC Guidelines Book reprint.
Subject: Building permit requirement for siding installation & HPC Guidelines reprint.

B. - APPROVED APPLICATIONS WITH ADDITIONAL INFO TO BE PROVIDED:

1. Mtg 04/24/17 – Kennebunk Lndng Historic Signs, Brick Store Museum, Bruce **Jackson**
 - Waiting for the applicant to provide a list of owners that have requested a sign and to define building placement of the sign.
 - Status update letter to Bruce **Jackson**, C/O Brick Store Museum, signed and mailed November 13, 2017.
 - Update, 24 January, 2018: Cynthia at the Brick Store Museum advised Commissioner **Fleshman** that Bruce **Jackson** did receive HPC’s letter and is working on the guidelines for the placement of the Plaques. Cynthia also reported that they have a list of all the homeowners, to date, who have ordered the Plaques. We can get that sent to us as well. She will check with Bruce to see where the issue stands.
 - Update, 23 April, 2018: Cynthia **Walker**, Brick Store Museum Executive Director, reported that:
 - ✓ Bruce **Jackson** has the placement of the Plaques narrowed down to 2 locations (either side of the door , or the building corner);
 - ✓ The list of all the homeowners who have ordered the Plaques will be sent as an Excel spreadsheet via email;
 - ✓ The current owner can choose whether to have the structure named after the builder or a more well known owner; and
 - ✓ The signs are currently available for sale.
 - Update, 14 May, 2018: Chairperson **Smith** volunteered to check on the status of this issue.

2. Mtg 08/13/18 – 112 Main Street, Kennebunk Free Library, Michelle K. **Connors**
 - Waiting for the applicant to identify the replacement tree for HPC approval.
 - Update, 10 September, 2018: The application status was voted as expired due to no representative being present for the last three meetings. The issue remains on the “Old Business” list until a replacement tree is identified in a new application.

3. Mtg 09/24/18 – 30 Summer Street, Tree Removal, Maureen **Raiter**
 - Waiting for the applicant to provide an arborist letter recommending tree removal which the applicant agreed to as a condition of approval.
 - Update, 22 October, 2018: **Raiter** noted that she has the letter but forgot it.
 - Update, 8 April, 2019: Chairperson **Smith** reported that Commissioner Raiter will be attending the next meeting.

4. Mtg 10/22/18 – The Landing Condominiums, Tree Removal, Cynthia **Cyr**, Nason Property Service
 - Waiting for the applicant to provide an arborist letter from their Arborist, Philip A. Gough, 67 Port Road, Kennebunk, ME 04043 recommending tree removal which the applicant agreed to deliver as a condition of approval. Application 18-H-27.
 - Update, March 11, 2019, received arborist tree removal recommendation letter dated February 14, 2019. Board review of February 25, 2019, determined that the letter contained insufficient information. Sent letter to Cynthia **Cyr**, Nason Property Service, requesting missing information.

5. Mtg 04/08//19 – 19 Summer Street, convert former stable space into “in-law” apartment, John P. **Temperilli**, Blackbird Carpentry (19-H-02)
 - Waiting for the applicant to provide detail information regarding window specifications and door changes.

6. Mtg 04/08/19 – #31 Summer Street, fence and vegetation removal.
Subject: The CEO issued a stop work order for fence and vegetation removal until an application is approved by the HPC.
 - Update, 22 April, 2019, Application 19-H-05 approved, waiting for the following conditions to be satisfied;
 - Railing photos to be provided;
 - Arborist letter verifying tree removal;
 - The fence will be replaced;
 - Tree plantings behind the fence instead of shrubs; and
 - Porch railing will be replaced with wood.
 - Update, 13 May, 2019, Chairperson **Smith** will check with the CEO regarding the status of the fence replacement.

7) Adjournment