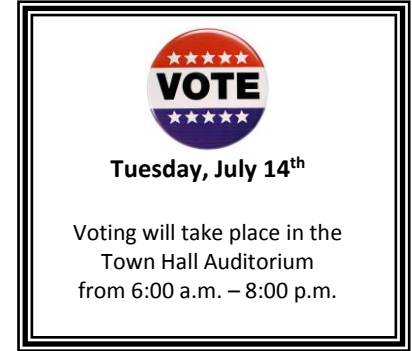


Face coverings are required to enter the building and when social distancing cannot be maintained.

**TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, JULY 14, 2020 – 5:15 P.M.
KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301
(This is not a Zoom meeting)
REGULAR MEETING AGENDA**



This is a televised Meeting.

View on Cable TV Channel 1302, online at www.townhallstreams.com or in person at the Town Hall.

1. CALL TO ORDER
2. EXECUTIVE SESSION
 - a. **Discuss Economic Development Matters** with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel regarding an economic development matter where premature disclosure of the same would prejudice the competitive bargaining position of the Town relative to the same - Title 1 MRSA Sec. 405(6)(C).
 - b. **Discuss Matters of Litigation** with the Town Manager and Finance Director and Town Legal Counsel - Title 1 MRSA Sec. 405(6)(E).

MOTION: To enter into executive session, with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel to discuss:

- Economic Development Matters, pursuant to Title 1 MRSA Sec. 405(6)(C) and
- Matters of Litigation, pursuant to Title 1 MRSA Sec. 405(6)(E)

It is estimated that the meeting will resume at 6:30 p.m.

3. PLEDGE OF ALLEGIANCE, APPROVAL OF MINUTES, ITEMS TO BE SIGNED
 - a. June 23, 2020 Regular Meeting Minutes [Please refer to supporting material \(PDF\)](#)
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Thank you to Outgoing Select Board Member Christopher Cluff, whose term will end July 14th** – We would like to thank Chris Cluff for his service on the Select Board. Chris has served the Town as a Select Board member for six years. During that time, Chris has served the Board in several capacities to include Vice Chair and Secretary. Chris has also served on the PAYT, Ordinance, and Finance Subcommittees of the Board and as the Board’s liaison to the Bicentennial and Economic Development Committees during his tenure. Chris’s unwavering commitment to the betterment of Kennebunk has aided

in moving our community forward, without negatively impacting the character of the town. His thoughtful and pragmatic approach to topics will be sorely missed. We wish him the very best in the future. His elected appointment will end on July 14th.

- b. **Appointment to Elder Justice Coordinating Partnership** – On July 1st, Kennebunk Police Department’s Elder Crime & Community Relations Officer, Candice Simeoni, was appointed to the Elder Justice Coordinating Partnership by Governor Janet Mills. Officer Simeoni will be serving as a representative of the Maine Chiefs of Police Association.

This appointment further exemplifies Candice’s ongoing effort to advocate for the well-being health of our elder population. Please join us in congratulating Officer Candice Simeoni on this appointment.

c. **Accept the following Grant:**

- Keep Maine Healthy/2020 Municipal COVID-19 Awareness Campaign – The Town was recently awarded a grant from the Department of Health and Human Services, Maine Center for Disease Control and Prevention in the amount of \$154,981. This grant is for expenses incurred and expected to be incurred from June 8, 2020 through October 31, 2020. The expenses covered are for public education activities, physical distancing and public health support, and for local business education. Estimates were developed for the grant application. Staff is refining the expected budgeted expenses and developing a plan for the work to be performed during this summer and fall time period.

[Please refer to supporting material \(PDF\)](#)

MOTION: To accept the grant from the Department of Health and Human Services, Maine Center for Disease Control and Prevention and agree to the terms outlined in the grant application and award letter.

d. **Hear an Update from the Town Manager regarding COVID-19 and the Town’s Preparedness Plans:**

- Update on the efforts of the Community Reengagement Task Force
- Update on the efforts of the Workplace Reengagement Task Force
- COVID-19 Community Resources in the Kennebunks – The Towns of Kennebunk, Kennebunkport and Arundel have partnered with Community Outreach Services (COS) to assist residents during this time. [View the Resources available \(PDF\)](#) and please reach out if you need assistance.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

8. OLD BUSINESS

- a. **Discuss the Timing and Amount of General Obligation Bonds to be Issued** – This was discussed at the Board’s June 23rd meeting.

During the June 11, 2020 meeting of the Select Board Finance Subcommittee, the members discussed the bonds currently authorized but not yet issued. The Town’s Bond Advisor, Joe Cuetara of Moors & Cabot has recommended we issue bonds during the latter part of this summer due to favorably low interest rates. The question is whether to issue \$6,218,900 or \$9,432,000, if the additional \$3,213,100 of debt (or a portion thereof) is authorized at the Annual Town Meeting referendum vote on July 14, 2020.

[Please refer to supporting material – General Obligation Bonds Info \(PDF\)](#)

MOTION:

9. NEW BUSINESS

- a. **Discuss Proposed Metrics for Determining Whether to Hold Select Board Meetings in Person or Remotely** – During this time of COVID-19, the Board is trying to convene in a manner that provides for the best possible meeting dynamics, while being very cognizant of the safety measures prescribed to inhibit the spread of the coronavirus. Selectperson Schulte will discuss a formula he proposes be considered for determining when appropriate to hold meetings in person or remotely.

MOTION:

- b. **Discuss the Use of a Town Facility by Community Outreach Services** – The Board will discuss permitting Community Outreach Services (COS) to temporarily use a Town building for delivery of services, to include food distribution.

In the event the Board is supportive of this concept, the below motion is offered for consideration.

MOTION: To support the temporary use of a Town building by Community Outreach Services for their service delivery needs, to include food distribution pursuant to the terms and conditions set forth in a future Memorandum of Understanding.

- c. **Discuss the Status of the Medical Equipment Loan Closet** – In October of 2017, the Town’s Committee on Aging opened a Medical Equipment Loan Closet, providing free, durable medical equipment for loan to anyone in need. This lending program enjoyed immediate success with hundreds of pieces of equipment used throughout our community. In December of 2019, due to a lack of volunteers to manage and operate this lending program, the Closet temporarily closed as the Committee on Aging regrouped and worked on a plan to reopen. While COVID-19 delayed these plans, the program is set to begin again, now operated by local volunteer group No Place Like Home. No Place Like Home was founded by Molly Hoadley, who is also a volunteer with the Committee on Aging, and is a community based organization dedicated to providing direct assistance to older adults as they age in place. In support of this program, the Town has provided a distribution site adjacent to the Dorothy Stevens Center. The Town, and in particular, the Committee on Aging is deeply appreciative of this group’s commitment to restart this program.

Those wishing to borrow or donate equipment can contact No Place Like Home by calling (207) 558-2270, or learn more by visiting their website: www.nplhmaine.org.

MOTION: To transfer operation of the Medical Loan Closet to No Place Like Home.

- d. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Upcoming Select Board Regular Meetings**

- August 11 (summer schedule) *
- September 8
- September 22

* The Board will meet only once in July and August, unless special meetings are needed.

12. EXECUTIVE SESSION

13. ADJOURNMENT