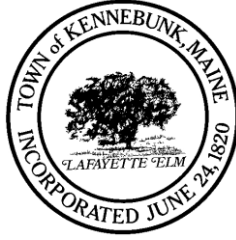


Town of Kennebunk, Maine



Historic Preservation Commission

AGENDA

6:30 p.m., Wednesday – August 11, 2021

Room 300 – 301, 3rd Floor, Town Hall, 1 Summer Street, Kennebunk

Face masks are required to be worn in all Town buildings.

1. Call to Order and Meeting Procedure

- a) *Greeting: day, date and time*
- b) *Roll call attendance, note excused absences, appoint alternate as voting member in the case of an absence, announce presence of quorum*
- c) *Review Guidelines and Standards*

2. Request for Reconsideration

Staff requests a reconsideration of a vote that took place on Application 21-H-27 at the Historic Preservation Commission meeting of July 28, 2021.

At this meeting there was one Regular Member absent (F. Smith, Chair). The Acting Chair designated both Alternate Members (S. Dalzell, M. Megeaski) as voting members for the meeting.

As a consequence, during the hearing regarding Application 21-H-27, all six Commissioners voted on a motion, which resulted in a tie vote, and failure of the motion. Commissioner S. Dalzell is the Alternate Member with seniority, and as such should have been the sole Alternate Member appointed as a voting member for the purpose of this hearing.

Staff requests a reconsideration of the vote, which can be initiated by any one of the members on the prevailing side of the motion. Since the motion failed due to a tie, those who voted against the motion (B. Fleshman, P. Bevacqua or S. Dalzell) may initiate a motion to reconsider.

3. Continued Applications

The Commission will hear any continued applications from previous meetings, and act to approve, deny, or further continue an application at the mutual agreement of the Commission and the applicant.

{Procedure} The Chair will open the hearing on each application and request that the applicant or representative present the application to the Commission. The Commission

will hear public comment on the application. The Commission will deliberate and render a decision.

a. **Application 21-H-19B** ([view application PDF](#))

Property Owner(s): Judith O'Donnell
Applicant(s): Same
Property: 9 Dane Street
Date application submitted: April 30, 2021
Summary: Continuance: Request an amendment of COA issued for Application 21-H-19B to change manufacturer of 8 approved windows

b. **Application 21-H-09B** ([view application PDF](#))

Property Owner(s): Randy and Kari Gates
Applicant(s): Same
Property: 9 Barnard Lane
Date application submitted: July 14, 2021
Summary: Continuance: Request to replace windows, deconstruct and reconstruct due to fire and other significant structural damage

4. New Applications

The Commission will hear any new applications submitted, and act to approve, deny, or further continue an application at the mutual agreement of the Commission and the applicant.

{Procedure} The Chair will open the hearing on each application and request that the applicant or representative present the application to the Commission. The Commission will hear public comment on the application. The Commission will deliberate and render a decision.

a. **Application 21-H-30** (*application withdrawn*)

Property Owner(s): ~~John and Juliette Donovan~~
Applicant(s): ~~same~~
Property: ~~21 Summer Street~~
Date application submitted: ~~July 14, 2021~~
Summary: ~~Repair external concrete stairs~~

b. **Application 21-H-31** ([view application PDF](#))

Property Owner(s): Dan Weaver
Applicant(s): same
Property: 31 Summer Street
Date application submitted: July 19, 2021
Summary: Add deck and patio

c. **Application 21-H-32** ([view application PDF](#))

Property Owner(s): Timothy Cassavaw
Applicant(s): same
Property: 56 Summer Street
Date application submitted: July 20, 2021
Summary: Patios, storm door, landscaping

5. Approval of Minutes of July 28, 2021 ([view draft minutes PDF](#))
6. Adjournment