

Face coverings are required to enter the building and when social distancing cannot be maintained.

TOWN OF KENNEBUNK

SELECT BOARD

TUESDAY, AUGUST 25, 2020 – 6:30 P.M.

**KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301**

REGULAR MEETING AGENDA

This is a televised Meeting.

View on Cable TV Channels 5 or 1302, online at www.townhallstreams.com or in person at the Town Hall.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. August 11, 2020 Regular Meeting Minutes [Please refer to supporting material \(PDF\)](#)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Accept a Donation** – The Town recently received a \$100 donation from Thomas Powell for the Fire Rescue Department.
MOTION: To accept the donation and send a letter thanking the donor for their generous donation.
 - b. **Hear an Update from the Town Manager regarding COVID-19 and the Town’s Preparedness Plans:**
 - Update on the efforts of the Workplace Reengagement Task Force
 - Update on the efforts of the Community Reengagement Task Force
 - Treasure Chest
 - Harvest Fest
 - Trick or Treating at participating Main Street Businesses
 - Tree Lightings (Downtown, West Kennebunk, Lower Village)
 - Ice Skating at Waterhouse Center
 - Skate Swap at Waterhouse Center
 - COVID-19 Community Resources in the Kennebunks – The Towns of Kennebunk, Kennebunkport and Arundel have partnered with Community Outreach Services (COS) to assist residents during this time. [View the Resources available \(PDF\)](#) and please reach out if you need assistance.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

a. Discuss Boards and Committees

1. **Candidates to Appear for Appointment Consideration to Town Committees** – The following will be in attendance at Tuesday's meeting to discuss their interest in joining the following committees:

- Stephen Dalzell – Historic Preservation Commission
Vacancies: (2) Alternate Members - 2021

[Please refer to supporting material \(PDF\)](#)

MOTION: To appoint Stephen Dalzell as an Alternate Member on the Historic Preservation Commission for a one-year term expiring on June 30, 2021.

- Gregg Dinino – Zoning Board of Appeals
Vacancies: (1) Regular Member - 2023
(2) Alternate Members - 2021

[Please refer to supporting material \(PDF\)](#)

MOTION: To appoint Gregg Dinino as a Regular Member on the Zoning Board of Appeals for a three-year term expiring on June 30, 2023.

2. **Accept the Following Committee Resignations:**

- Budget Board – Sarah Sullivan, Regular Member - 2021

MOTION: To accept the resignation of Sarah Sullivan from the Budget Board and send a letter thanking her for her service.

b. **Award the Bid for the 2020 1-Ton 4x4 Crew Cab and Chassis w/ Plow** – The Town received three bids for the purchase of a 1-Ton 4x4 Crew Cab and Chassis w/ Plow (without dump body). All three bids received were for a 2021 model vehicle.

| Company Year, Make, Model, Plow | Bid (trade-in of 2009 GMC 1-Ton Dump w/ Fisher plow) |
|--|---|
| Weirs Motor Sales | Base Bid (per vehicle): \$43,336.00 |
| Arundel, ME | Deduct Alt. 1 (allowance for trade-in) \$10,350.00 |
| 2021 GMC Sierra 3500 Crew Cab & Chassis 4WD | Add Alt. 1 (extended warranty) \$ n/a |
| w/ Fisher SS VPlow 9'6" | Total without extended warranty \$32,986.00 |
| (Bid does not include an extended warranty) | |
| | |
| Bill Dodge Auto Group | Base Bid (per vehicle): \$46,998.13 |
| Westbrook, ME | Deduct Alt. 1 (allowance for trade-in) \$10,000.00 |
| 2021 GMC Sierra 3500 Crew Cab & Chassis 4WD | Add Alt. 1 (extended warranty) \$ 2,579.00 |
| w/ Fisher SS VPlow 9'6" | Total \$39,577.13 |
| | Total without extended warranty \$36,998.13 |
| | |
| Arundel Ford | Base Bid (per vehicle): \$44,716.00 |
| Arundel, ME | Deduct Alt. 1 (allowance for trade-in) \$ 8,800.00 |
| 2021 Ford F350 Crew Cab & Chassis 4WD | Add Alt. 1 (extended warranty) \$ 1,525.00 |
| (Bid does not include a plow) | Total without plow \$37,441.00 |

The budget for this vehicle is \$70,000.00, which includes a dump body. The dump body will be purchased separately.

The Public Services Director recommends the purchase of the 2021 GMC Sierra 3500 Crew Cab & Chassis w/ Plow from the low bidder, Weirs Motor Sales, at a price of \$32,986.00.

MOTION: To award the bid to Weirs Motor Sales for the 2021 GMC Sierra 3500 Crew Cab & Chassis w/ Plow for \$32,986.00.

- c. **Hear an Update from the Fire Chief on the Sale of Vehicles on GovDeals.com** – Fire Chief Jeff Rowe will update the Board on the recent sale of a fire engine on GovDeals.com. He will also provide an overview as to the effectiveness of this resource.

8. OLD BUSINESS

- a. **Discuss Amending the Town Charter, Section 2.02 Dates of the Annual Town Meeting** – At the Board’s meeting on August 11th, Town Clerk Merton Brown spoke to Sec. 2.02 of the Charter which references that the Annual Town Meeting shall convene on the second Tuesday of each June. He explained that this date was established so the Town and State elections would be conducted concurrently. Town Clerk Brown brought forward the idea of separating the two elections due to the occasional complexities that can present. The Board asked this topic appear before them again after they had time for added consideration. This matter is currently slated for Public Hearing on September 8th.

[Please refer to supporting material – Town Charter \(PDF\)](#)

MOTION:

9. NEW BUSINESS

- a. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Saturday, August 29** – This year’s [Household Hazardous Waste Day](#) will be held on August 29th from 8am-1pm at the Kennebunk Public Services Facility at 36 Sea Road. Proof of Kennebunk, Kennebunkport, Arundel or Wells residency is required to participate.
- b. **Tuesday, September 1** – Select Board Workshop at 5:00 p.m. to hear updates from Public Safety Officials.
- c. [Brick Store Museum](#) was awarded a \$5,300 Partnership Grant from the Maine Arts Commission, which supports much-needed general operating expenses.

12. EXECUTIVE SESSION

13. ADJOURNMENT