

Town of Kennebunk, Maine



Historic Preservation Commission

AGENDA

Monday, August 26, 2019
6:30 p.m. / Room 300 - 306

1) Open Meeting

- Greeting, Note: Time, Day, Date, Attendance
- Review Guidelines and Standards
- Appointment of Alternates as voting members

2) New Applications

- **Application 19-H-22** *Submitted: August 6, 2019 - Expires: September 20, 2019*
Property Owner: Phillips & Karen Kuhl
Applicants: Nancy Frazier
Property Location: 16 Dane Street, Kennebunk, Maine
Requested Change:
 1. Replace an existing maple tree with a Stewartia Pseudocamillia tree, Lilacs, and a Japanese maple tree as illustrated in the site plan provided.
- **Application 19-H-23** *Submitted: August 6, 2019 - Expires: September 20, 2019*
Property Owner: Judee A. Jandreau
Applicants: Same as owner
Property Location: 44 Summer Street, Kennebunk, Maine
Requested Change:
 1. Replace rotted wooden picket fence with 8 ft. x 56 ft. PVC picket fence.

Note: This application will require a building permit due to the fence height.

3) Continued Applications

- **Application 19-H-10** *Submitted: May 15, 2019 - Expires: September 8, 2019 (60 day extnd)*
Property Owner: Janet H. Perry & Jill Perry-Hurst
Applicants: Same as Owner
Property Location: 15 Dane Street, Kennebunk, Maine

Application 19-H-10 (continued)

Requested Change:

1. Replace windows.

Status:

Waiting for owner to:

1. Select replacement window manufacturer, color, and model.

4) Amended Applications

None

5) Minutes From

- June 24, 2019; sign: **Raiter**

6) New/Old Business

- New Business:

None

- Old Business: New Updates / No Response within 30 Days

A. - ISSUES:

1. Mtg 06/13/16 – 125 Summer Street, Change door color, Lori Anne **Wears**.
Subject: Waiting for the Applicant to re-submit a color change request.
 - Notification email sent to CEO February 28, 2017
 - Mtg 10/09/18 – Applicant will return with color choice for the door per application 18-H-25 Certificate of Appropriateness
2. Mtg 01/23/17 – Discussion; National Historic Registry of the Mousam River Dams.
Subject: Waiting for resident request.
3. Mtg 10/09/18 – New Owner Welcome Letter.
Subject: Revision needed to correct an error regarding the historic district boundary measurement; a better distribution method needs to be developed.
4. Mtg 11/03/18 – Reservations of Trust (Massachusetts).
*Subject: Commissioner **Fleshman** to explore possible funding opportunities with Stephen P. **Spofford**, Kennebunk Town Historian, Brick Store Museum.*
5. Mtg 04/08/19 – #23 Portland Road, large amount of out buildings.
Subject: #21 Portland Rd. owner contacted HPC Chairperson with complaint of too many out building on the property at #23 Portland Road.
 - Update, 22 April, 2019, The Code Enforcement Officer provided a definition of building usage and animal regulations as defined by the Town Zoning Ordinance.
6. Mtg 05/13/19 – HPC Guidelines Book reprint.
Subject: HPC Guidelines book supply low, reprint needed.

B. - APPROVED APPLICATIONS WITH ADDITIONAL INFO TO BE PROVIDED:

1. Mtg 04/24/17 – Kennebunk Lndng Historic Signs, Brick Store Museum, Bruce **Jackson**
 - Waiting for the applicant to provide a list of owners that have requested a sign and to define building placement of the sign.
 - Status update letter to Bruce **Jackson**, C/O Brick Store Museum, signed and mailed November 13, 2017.
 - Update, 24 January, 2018: Cynthia at the Brick Store Museum advised Commissioner **Fleshman** that Bruce **Jackson** did receive HPC’s letter and is working on the guidelines for the placement of the Plaques. Cynthia also reported that they have a list of all the homeowners, to date, who have ordered the Plaques. We can get that sent to us as well. She will check with Bruce to see where the issue stands.
 - Update, 23 April, 2018: Cynthia **Walker**, Brick Store Museum Executive Director, reported that:
 - ✓ Bruce **Jackson** has the placement of the Plaques narrowed down to 2 locations (either side of the door , or the building corner);
 - ✓ The list of all the homeowners who have ordered the Plaques will be sent as an Excel spreadsheet via email;
 - ✓ The current owner can choose whether to have the structure named after the builder or a more well known owner; and
 - ✓ The signs are currently available for sale.
 - Update, 14 May, 2018: Chairperson **Smith** volunteered to check on the status of this issue.

2. Mtg 08/13/18 – 112 Main Street, Kennebunk Free Library, Michelle K. **Connors**
 - Waiting for the applicant to identify the replacement tree for HPC approval.
 - Update, 10 September, 2018: The application status was voted as expired due to no representative being present for the last three meetings. The issue remains on the “Old Business” list until a replacement tree is identified in a new application.

3. Mtg 04/08/19 – #31 Summer Street, fence and vegetation removal.

Subject: The CEO issued a stop work order for fence and vegetation removal until an application is approved by the HPC.

 - Update, 22 April, 2019, Application 19-H-05 approved, waiting for the following conditions to be satisfied;
 - Railing photos to be provided;
 - Arborist letter verifying tree removal;
 - The fence will be replaced;
 - Tree plantings behind the fence instead of shrubs; and
 - Porch railing will be replaced with wood.
 - Update, 13 May, 2019, Chairperson **Smith** will check with the CEO regarding the status of the fence replacement.
 - Update, 10 June, 2019, CEO **Demers** agreed to meet with the applicant to establish a fence replacement deadline of “end of summer” which was defined as Labor Day.

4. Mtg 06/24/19 – 85 Main Street, Snapdragon Properties, LLC. (19-H-12) Howard L. **Schultz**
 - Waiting for the applicant to identify color choices for HPC approval.
 - Update 12 July, 2019, received and distributed color choices for Board review.
 - Update 22 July, 2019, review of color choices resulted in acceptance, still need paint identification # for “black.”

5. Mtg 07/08/19 – #178 Summer Street; enlarge rear porch, add shed roof, and add screen enclosure; Owner - George J. & Beverly A. **Lynch**; Applicant - Robert **Sinclair**, c/o C. E. **Wigglesworth Jr.**
 - Update, 8 July, 2019, Application 19-H-20 approved, waiting for the following conditions to be satisfied;
 - Photos and deck plan to be provided;

6. Mtg 07/08/19 – Park Street; new construction single family home; Owner - Stephen **Dalzell** & Virginia **Healey**
 - Update, 8 July, 2019, Application 19-H-13 approved, waiting for the following conditions to be satisfied;
 - Patio details to be provided;
 - No metal roof will be installed;
 - Siding color = “Barn Red;”
 - Marvin windows to be installed; and
 - Roof color = “Weathered Wood.”

7) Adjournment