

**TOWN OF KENNEBUNK**  
**BICENTENNIAL COMMITTEE**  
**FRIDAY, DECEMBER 4, 2020 3:00 P.M.**  
**AGENDA**

**This meeting will be conducted through  
the electronic platform [Zoom](#), as described below.**

**ZOOM MEETING**  
**INSTRUCTIONS FOR COMMUNITY PARTICIPATION**

This meeting will be conducted using [Zoom](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the Town to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

**Time: December 4, 2020 03:00 PM Eastern Time (US and Canada)**

Ways to join the webinar:

- By computer or mobile device:  
<https://us02web.zoom.us/j/85176164162?pwd=RFVnV1hmWINDdXg4VE9qS3VuejR4UT09>  
or go to [ZOOM](#)
- or
- By Phone      1 312 626 6799 US   or   1 646 876 9923 US   or   1 669 900 6833

**Webinar ID: 851 7616 4162**  
**Passcode: 287508**

Please take a minute to read these important Instructions before you join:

- Please mute your audio and disable your video before joining
- Here are some brief videos to help familiarize you with the Zoom platform
  - [Joining a Zoom Meeting](#) (brief instructional video)
  - [Video or Audio off by Attendee](#) (brief instructional video)
  - [Attendee Controls in a Meeting](#) (brief instructional video)
- PUBLIC COMMENT: If you wish to speak on an agenda item and you are:
  - Joining via your computer or cell phone
    - Please use the “raise your hand” feature by clicking “participants” (computer). The host will be notified and will identify you when it is your turn to comment.
  - Joining via landline phone:
    - The following commands can be entered using your phone’s dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
      - \*6 - Toggle mute/unmute

1. Attendance
2. Tentative new date of celebration – Covid update
3. Membership
4. Status update
  - Museum in the Streets
  - Children’s Parade
  - Magazine/Brochure

- Budget – Dana
- Grant – Cynthia
- Quilt - Lori
- Banners – Angus new and old
- Time Capsules - Kathy
- Block Party Vendors - Laura, Kathy, Chris
- Souvenirs - Merton, Kathy
- Militia – David
- Scholarship

5. Volunteer mechanism needed as we draw closer

- Where
- How many
- How long
- Deadline for implementation

6. Ticketing Mechanism needed as we draw closer

- Where
- How many
- How long
- Deadline for implementation

7. December – June plans:

Monthly zoom meetings

Vender contacts: Verify payments and lock in timing again

Food – Reach out to see if still available

Music – Reach out to see if still available

Flower source – Betsy

Stamp cancel - Laura

Outstanding orders – table cloths, utensils

Inventory – Mason jars, souvenirs