

**TOWN OF KENNEBUNK
SELECT BOARD**

TUESDAY, DECEMBER 10, 2019 – 6:30 P.M.

**KENNEBUNK TOWN HALL
3rd FLOOR/ROOM 301**

REGULAR MEETING AGENDA

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. November 26, 2019 Regular Meeting [Please refer to supporting material \(PDF\)](#)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
 - a. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

New applications from AI & Associates d/b/a Toppings for a Victualer License and a Liquor License. This establishment is under new ownership and is located at 8 York Street.

Town Manager's Note (not part of the public hearing notice):
MOTION: To approve the Victualer License and Liquor License for AI & Associates d/b/a Toppings.
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS
 - a. **Discuss Kennebunk Fire Rescue Applying for a SAFER Grant** – Chief Rowe will be present to discuss the idea of expanding the staffing of the Fire Rescue Department through the SAFER (Staffing for Adequate Fire & Emergency Response) Grant program.

MOTION: (if needed)
 - b. **Hear an Update on the Status of the Skate Park Project** – Town Engineer and Community Development Director Chris Osterrieder will provide the Board a brief overview of the status of this project.
 - c. **Hear an Update on the Status of the Public Services Facility Expansion** – Town Engineer and Community Development Director Chris Osterrieder will provide the Board a brief overview of the site, facility assessment and programming currently underway.

- d. **Hear an Update on the Status of the Rt. 1 Rest Area P&S Amendment and Related Grant Funding for Phase II ESA** – Town Engineer and Community Development Director Chris Osterrieder will brief the Board on this effort.
- e. **Hear an Update on FEMA Assessment and Mitigation projects** – Town Engineer and Community Development Director Chris Osterrieder will brief the Board on these projects.
- f. **Hear an Update on the MPI Paving Project and our efforts to coordinate this with the MDOT paving project on Fletcher Street** – Town Engineer and Community Development Director Chris Osterrieder will brief the Board on this project.
- g. **Hear an Update on the Status of the Maine Turnpike Authority’s Traffic Signal Agreement** – Town Engineer and Community Development Director Chris Osterrieder will brief the Board on this project.
- h. **Hear an Update on the Status of the Merrifield Drive Project** – Town Engineer and Community Development Director Chris Osterrieder will brief the Board on this project.
- i. **Hear an Update on the Start-up of the KITT Bus Initiative** – Town staff members will update the Board on the launch of this program.
- j. **Announce the Retirement of Community Development Administrative Assistant Beverly Staples**

8. OLD BUSINESS

9. NEW BUSINESS

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Selectpersons Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **RSU-21 Enrollment Task Force Presentation to Select Board**
 - **Scheduled for January 14 at 6:30 p.m.**
- b. **Update on Snow Removal Operations Re: Storm of 12/2-12/3**
- c. **Upcoming Holiday Events:**
 - **Prelude will run from Dec. 5 to Dec. 15**
 - **Shuttle to Prelude – Dec. 13 & 14**
 - Friday, Dec. 13 4-9 PM
 - Saturday, Dec. 14 4-9 PM
 - ✓ Pick up/drop off approx. every 30 minutes from:
 - Chamber of Commerce (Water Street) and
 - Village Market Place (Lower Village)

In lieu of fares, donations gladly accepted to fund “Ben’s Fight”

- d. **Select Board Meeting Scheduled for December 24 is Cancelled** – Happy Holidays!
The next regular meeting will be held on Tuesday, January 7, 2020.

e. **Holiday Closures & Changes:**

Christmas Holiday – Wednesday, Dec. 25

- Town Office and Department of Public Services
CLOSING at 1:00 p.m. on Tuesday, Dec. 24
CLOSED: Wednesday, Dec. 25
- Transfer Station/Recycling Center
CLOSED Sunday, Dec. 22 through Wednesday, Dec. 25
- Curbside Collection
 - No trash and recycling collection on Wednesday, Dec. 25
 - Wednesday’s route will be collected on Friday, Dec. 27
 - All other days will remain the same

New Year’s Day Holiday – Wednesday, Jan. 1

- Town Office and Department of Public Services
CLOSED: Wednesday, Jan. 1
- Transfer Station/Recycling Center
CLOSED: Sunday, Dec. 29 through Wednesday, Jan. 1
- Curbside Collection:
 - No trash and recycling collection on Wednesday, Jan. 1
 - Wednesday’s route will be collected on Friday, Jan. 3
 - All other days will remain the same

12. EXECUTIVE SESSION

- a. Discuss a Personnel Matter with the Town Manager - Title 1 MRSA Sec. 405(6)(A)

MOTION: To recess into executive session, with the Town Manager, pursuant to Title 1 MRSA Sec. 405(6)(A), for the purpose of discussing a personnel matter.

13. ADJOURNMENT