

**TOWN OF KENNEBUNK
SELECT BOARD**

TUESDAY, JANUARY 28, 2020 – 5:30 P.M.

**KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301**

REGULAR MEETING AGENDA

1. CALL TO ORDER
2. EXECUTIVE SESSION
 - a. **Discuss Matters of Litigation** with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel - Title 1 MRSA Sec. 405(6)(E).

MOTION: To enter into executive session with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel, pursuant to Title 1 MRSA Sec. 405(6)(E), to discuss Matters of Litigation.

It is estimated that the meeting will resume at 6:30 p.m.

3. PLEDGE OF ALLEGIANCE, APPROVAL OF MINUTES, ITEMS TO BE SIGNED
 - a. January 7, 2020 Regular Meeting [Please refer to supporting material \(PDF\)](#)
 - b. January 14, 2020 Regular Meeting [Please refer to supporting material \(PDF\)](#)
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Discuss Boards and Committees**

- **Accept the Following Resignation:**

Rachel Phipps, Economic Development Committee – Regular 2021

MOTION: To accept the resignation of Rachel Phipps from the Economic Development Committee and send a letter thanking her for her service.

- b. **Hear Presentations on Department Overviews** – Division Directors will be presenting a brief overview of significant accomplishments within their departments over the past fiscal year and identifying select goals and objectives they will be striving to obtain during the next fiscal year.

Overviews Scheduled for this Meeting

- Jeri Sheldon – Human Resources
- Tasha Pinkham – Parks & Recreation

No motion is necessary.

8. OLD BUSINESS

- a. **Hear an Update and a Status Report on the Greenhouse Gas Emissions Inventory by Members of the Energy Efficiency Advisory Committee and the New School**
- b. **Hear an Update on the GovDeals Auction Program Recently Used by the Fire Department**
Please refer to supporting material (PDF)

9. NEW BUSINESS

- a. **Set a Special Town Meeting Date** – Depending on the outcome of the Joint Public Hearing of the Planning Board and Select Board on Monday, January 27th, the Board may need to set a date for a Special Town Meeting to vote on proposed Amendments to the following sections of the Zoning Ordinance:
 - Article 2, Section 2 (Definitions)
 - Article 8, Section 14.B.5 (Business Park District)
 - Article 10, Section 24 (Retail Marijuana)

This would permit retail marijuana testing facilities, licensed by the State of Maine, within the Business Park Zoning District.

This only deals with retail testing facilities and would not permit any retail stores, retail manufacturing or retail cultivation of marijuana within the Town of Kennebunk.

This changes language from “retail” to “adult use” in order to be consistent with State law.

The Town Clerk has provided the following information for a Tuesday, April 7, 2020 Special Town Meeting date, if the Board wishes to schedule one:

Select Board – Call Special Town Meeting	01/28/2020
1 st Public Hearing	02/11/2020
Absentee Ballots Available	03/06/2020
2 nd Public Hearing	03/24/2020
Special Town Meeting	04/07/2020

If the Board wishes to advance the proposed Amendments to a Town vote, the motion could be:

MOTION: To schedule a Special Town Meeting for April 7, 2020 and the first public hearing for February 11, 2020 to hear public comments on the proposed Amendments to Zoning Ordinance Article 2, Section 2 (Definitions), Article 8, Section 14.B.5 (Business Park District) and Article 10, Section 24 (Retail Marijuana).

- b. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Update on the Use of Kennebunk’s Recycling Center by the Town of Kennebunkport**

b. Budget Meeting Dates for the 2020-21 Proposed Budget

Meeting #1	Thursday, January 30	6:30 pm - 9:00 pm
Meeting #2	Saturday, February 1	8:30 am - 11:30 am
Meeting #3	Tuesday, February 4	6:30 pm - 9:00 pm
Meeting #4	Thursday, February 6	6:30 pm - 9:00 pm
Meeting #5	Saturday, February 8	8:30 am - 11:30 am
<i>If needed:</i>		
Meeting #6	Thursday, February 13	6:30 pm - 9:00 pm
Meeting #7	Saturday, February 15	8:30 am - 11:30 am

Budget meetings are open to the public and can be viewed in person at the Town Hall, on Cable TV channel 1302, or online (live and archived for viewing anytime) at www.townhallstreams.com.

Supporting budget documentation will be uploaded and available for viewing by January 28 at: www.kennebunkmaine.us/budget.

12. EXECUTIVE SESSION

13. ADJOURNMENT