

TOWN OF KENNEBUNK

SELECT BOARD

TUESDAY, FEBRUARY 25, 2020 – 6:30 P.M.

**KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301**

REGULAR MEETING AGENDA

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. February 11, 2020 Regular Meeting [Please refer to supporting material \(PDF\)](#)
Meeting Minutes - to be presented at a future meeting
 - b. January 27, 2020 Special Meeting (Joint Public Hearing w/ Planning Board)
 - c. Budget Meetings of January 30, February 1, 4, 6, and 8, 2020
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Accept a Donation** – The Town recently received a \$100 donation from Kathryn Davison for the Fire Rescue Department.

MOTION: To accept the donation and send a letter of thanks for this generous donation.
 - b. **Police Chief Robert MacKenzie Presented with “Outstanding Contributor to Law Enforcement” Award by the Maine Chiefs of Police Association** in recognition of his “stellar and unrelenting leadership in the field of substance use disorder in our communities.”

[Please refer to supporting material \(PDF\)](#)
 - c. **Officer Kevin Schoff Qualifies as “Drug Recognition Expert”** – Officer Kevin Schoff, who joined the Kennebunk Police Department just over a year ago, after serving five years with another area police agency, recently completed a two-week Drug Recognition Expert course at the Maine Criminal Justice Academy in Vassalboro. The training included a stint at Maricopa County in Arizona, with all related cost paid for by the Bureau of Highway Safety.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

a. Discuss Boards and Committees

- **Move up Alternate Member – Bicentennial Committee**

Dana Pearson, Alternate member on the Bicentennial Committee, should be moved up to fill the Regular member position recently held by Steve Spofford. The Regular term expires June 30, 2020.

MOTION: To appoint Alternate member Dana Pearson to a Regular member position on the Bicentennial Committee, with a term expiring on June 30, 2020.

- **Candidate to Appear for Appointment Consideration to Town Committee** – The following applicant will be in attendance at Tuesday's meeting to discuss his interest in joining the following committee.

Note: If the Board moves Dana Pearson from Alternate to Regular member, Mr. Pearson's Alternate position will become available for this appointment.

- David Middleton – Bicentennial Committee [Please refer to supporting material \(PDF\)](#)
(1) Alternate member position – 2020

Mr. Middleton has been attending the Bicentennial Committee meetings since July 2019 and has volunteered to organize the reenactment component of our upcoming bicentennial. Mr. Middleton is a resident of Kennebunkport. Our Board Appointment Policy states "Non-residents may be appointed to non-binding committees, provided the appropriate demonstration of the citizen's skill, knowledge, desire and interest in serving the Town of Kennebunk is demonstrated. The appointment will be to an Alternate position for a one (1) year term."

The Town Manager and Chair of the Bicentennial Committee both support Mr. Middleton's interest in serving as an Alternate member on the Bicentennial Committee.

MOTION: To appoint David Middleton as an Alternate member on the Bicentennial Committee, with a term expiring on June 30, 2020.

b. **Discuss the Closing of Certain Town Ways to Heavy Loads beginning February 21** – Each year, the Town posts certain roads closed to any non-exempt vehicle or combination of vehicles registered for a gross weight of over 23,000 pounds. Two axle trucks between 23,000 and 34,000 pounds transporting Special Commodities are exempt from this closure. This is done to protect our roads as the frost levels are changing.

The following roads are closed to such traffic commencing on February 21 and will remain closed until at least April 30th unless otherwise posted. Any violation of the rules is a traffic infraction punishable by a fine of not less than \$250.

Alfred Road (Thompson Rd to Cole Rd)	Old Falls Road
Cole Road	Old Port Road
Downing Road	Perkins Lane
Durrells Bridge Road	Ross Road
Emmons Road	Russell Farms Road
Harriseckett Road	Thompson Road
Heath Road	Winnow Hill Road
Middle Road	

The posting shall remain in force except when the way is solidly frozen. The highway is considered solidly frozen only when the air temperature is 32 degrees F. or below and no water is showing in the cracks in the road. Both conditions must be met.

For further information, please contact the Kennebunk Public Services Department at 985-4811.

[Please refer to supporting material \(PDF\)](#)

MOTION: To close the above listed roads from February 21 until at least April 30 or as cleared by the Town's Director of Public Services.

c. **Approve and sign the April 7, 2020 Special Town Meeting Warrant**

[Please refer to supporting material \(PDF\)](#)

MOTION: To approve and sign the Warrant for the April 7, 2020 Special Town Meeting.

8. OLD BUSINESS

- a. **Hear an Update on the Purchase of a Fire Command Vehicle** – At the February 11th meeting of the Select Board, Chief Rowe spoke of his research as related to the purchase of an environmentally friendly electric vehicle for use as a Fire Command Unit. This discussion ensued after the Board had approved the purchase of a gasoline powered Chevrolet Tahoe to serve in this capacity. After further research and reflection by Chief Rowe and the Town Manager, and recognizing the Town's goal of reducing our carbon footprint when possible, the Board is asked to revisit the idea authorizing the purchase of an electric vehicle that Chief Rowe believes will meet his needs as a Fire Command vehicle. Chief Rowe will be present to offer additional information and insight he has gleaned since the discussion on February 11th.

MOTION:

9. NEW BUSINESS

- a. **Hear an Overview of the U.S. Fish and Wildlife Service Plans for their Property on Brown Street** – Dr. Karl Stromayer, Ph.D., Refuge Manager of the Rachel Carson National Wildlife Refuge, will update the Board on plans the agency has for property located at 188 Brown Street, which they purchased in late December.
- b. **Hear a Presentation on Recycling Reform for Maine** – Sarah Nichols from the Natural Resources Council of Maine will provide information on [LD 2104](#), "An Act to Support and Increase the Recycling of Packaging."
- c. **Discuss Allowing a Construction Overlimit Permit for the Cyclical Pavement Resurfacing Project** – The Maine Department of Transportation (MDOT) has requested the municipality to issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits over municipal roads. This project is described as:

"Project 2450900 is on Route 35 in Kennebunk beginning at US Route 1 and extending north 0.50 miles to, and including, the roundabout."

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work.

MOTION: To approve the Construction Overlimit Permit pursuant to 29A MRSA §2382 for Project No. 2450900.

[Please refer to supporting material \(PDF\)](#)

d. **Discuss the 2021-22 Budget** – Select Board member Edward Karytko requested this item be placed on the agenda.

e. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

a. **Subcommittee Reports**

b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

a. **Hear an Update on the Sale of the 2013 Ford Explorer Police Cruiser by GovDeals Auction** – Bids for this [auction](#) close on February 25 at 4:00 p.m. (This link may not be viewable after close of auction.)

b. **Kennebunk Recognized as the Safest Community in Maine** – According to the National Council for Home Safety and Security, the Town of Kennebunk has been named as the safest community in Maine. In their recognition of Kennebunk, the National Council describes Kennebunk, as “a town of 11,463 in York County, a nature lover’s dream, home to several beaches, [Nature Conservancy](#), and the [Rachel Carson National Wildlife Refuge](#). They go on to cite that the town is very safe, with a violent crime rate of just 0.52 per 1,000 (residents) and a property crime rate less-than-a-quarter of the national rate.

View the full report at www.alarms.org/safest-cities-in-maine

c. **Upcoming Elections:**

- March 3, 2020 Presidential Preference Primary, State Referendum Election
 - Absentee ballots are now available

- April 7, 2020 Special Town Meeting Referendum (Proposed Zoning Ordinance Amendments to permit retail marijuana testing facilities, licensed by the State of Maine, within the Business Park Zoning District)
 - Absentee ballots available on March 6

- June 9, 2020 Annual Town Meeting, Town Referendum, School Budget Validation, State Primary, State Referendum
 - Nomination papers will be available in the Town Clerk’s office on March 2 for the following positions:

Select Board Members	(2) 3-year terms
RSU 21 Directors	(2) 3-year terms
Trustee KKWD	(1) 3-year term
Trustees KLPD	(2) 5-year terms
Trustee KSD	(1) 3-year term
 - Nomination papers shall have a minimum of 25 signatures and must be returned no later than 4:30 p.m. on April 10
 - Absentee ballots available on May 11

For more information on any of the above items, please contact the Town Clerk’s office at 604-1326.

- d. **Proposed 2020-21 Budget** – Want to catch up on the budget meetings that took place recently at Town Hall? Meetings are archived for viewing anytime at www.townhallstreams.com.
 - o View the supporting detailed budget documents that were presented at the budget meetings at www.kennebunkmaine.us/budget.

12. ADJOURNMENT