

TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, MARCH 10, 2020 – 6:30 P.M.
KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301
REGULAR MEETING AGENDA

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES
 - a. January 27, 2020 Special Meeting (Joint Public Hearing w/ Planning Board)
[Please refer to supporting material \(PDF\)](#)
 - b. Budget Meetings (Joint Meetings with the Budget Board) - *will appear on 3/24 agenda for approval*
 - January 30, 2020 Special Meeting (budget meeting)
 - February 1, 2020 Special Meeting (budget meeting)
 - February 4, 2020 Special Meeting (budget meeting)
 - February 6, 2020 Special Meeting (budget meeting)
 - February 8, 2020 Special Meeting (budget meeting)
 - c. February 25, 2020 Regular Meeting
[Please refer to supporting material \(PDF\)](#)
 - d. March 4, 2020 Special Meeting (RSU 21 Enrollment Presentation)
[Please refer to supporting material \(PDF\)](#)
3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS
 - a. **Staffing Updates** – The Town Manager will update the Board on recent staff changes.
 - b. **Interested in serving your community as an elected official? There is still time to take out Nomination Papers!** – Nomination papers are available for the following positions for the June 9th Annual Town Meeting/Election:

Select Board Members	(2) 3-year terms
RSU 21 Directors	(2) 3-year terms
KKWWD Trustee	(1) 3-year term
KLPD Trustees	(1) 5-year term and (1) 3-year term (remainder of a 5-year term)
KSD Trustee	(1) 3-year term

A minimum of 25 signatures is required. Nomination papers can be picked up in the Town Clerk's Office and ***must be returned no later than 4:30 p.m. on Friday, April 10.*** FMI, please call 604-1326.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Award the Bid for Extrication Tools for the Fire Rescue Department** – The Town received one bid for the purchase of Battery Operated Extrication Tools:

Harrison Shrader Enterprises, LLC \$45,083.45
Lewiston, ME

We have \$46,000.00 budgeted for this purchase.

The Fire Chief recommends awarding the bid to Harrison Shrader Enterprises.

MOTION: To award the bid for Battery Operated Extrication Tools to Harrison Shrader Enterprises, LLC in the amount of \$45,083.45.

- b. **Hear an Update from the Fire Chief on a Donation to the Fire Rescue Department for the Purchase of a Portable Light Tower** – On February 27th, the Town opened bids for a Portable Light Tower for the Fire Rescue Department. Two bids were received (\$7,949.00 and \$8,415.00). The bid was awarded to Jordan Equipment Company of West Falmouth, ME in the amount of \$7,949.00 (bids can be awarded by the Town Manager if the bid is under \$15,000.00).

This project, along with a \$6,000 Flashlight project, was funded by a donation received in February of 2019 from Jim Cummings on behalf of his mother, Nancy Coleman Cummings. These are projects that Mr. Cummings selected to provide the Town and its employees with equipment to better serve the community. It is through generous contributions such as this that we can acquire items that will make our jobs more efficient and safer for our customers.

- c. **Discuss with the Fire Chief the Condition of Engine 1 (2002 Pierce Fire Truck)** – Fire Chief Jeff Rowe will provide the Board an update on the condition of Engine 1. Included in his presentation will be a proposed solution to the issues that have been identified with this vehicle.

MOTION:

- d. **Discuss Beach Parking Permit Fees** – Each year, from June 15 through September 15, a parking permit is required for parking along Beach Avenue near Gooch’s Beach, Middle Beach and Mother’s Beach. At the Select Board Finance Subcommittee meeting on Thursday, March 5, 2020, the fees for the resident and non-resident parking permits were discussed. This item will also be discussed by the Select Board Ordinance Subcommittee prior to this meeting (at 6:00 p.m.). The following is the current and proposed fee structure the Subcommittee recommends for consideration by the full Select Board.

Town of Kennebunk - Beach Parking Permit Fees - March 6, 2020			
	<u>Current</u>	<u>Recommended</u>	
Resident/taxpayer - 1st permit per <u>address</u>	Free	Free	
Resident/taxpayer - 2nd permit per <u>address</u>	\$5	\$10	Increase
Resident/taxpayer - 3rd permit per <u>address</u>	\$10	\$15	Increase
Resident/taxpayer - Guest permits	\$25	\$50	Increase
Kennebunk Hotel/Motel	\$50	\$100	Increase
Non-Resident - One Day	\$25	\$25	
Non-Resident - One Week (7 days)	\$100	\$100	
Non-Resident - Full Season	\$200	\$200	
NOTE: Permits are <u>not</u> associated with a vehicle registration as done in many communities.			
Parking violations: \$50.00			

MOTION: To schedule a public hearing for March 24th to hear public comments on the proposed fees listed above.

8. OLD BUSINESS

9. NEW BUSINESS

- a. **Approve Road Closures for Special Events** – The following events will require road closures, per the Police Department:

- **May Day Parade – Saturday, May 2, 2020 (1:30 PM – start of parade)**

Road Closure Needed:

12:30 P.M. - 1:45 P.M.	Water Street closed
12:30 P.M. - 1:45 P.M.	Factory Pasture Lane closed from Winter Street to Water Street
1:25 P.M. - 2:00 P.M.+	Main Street closed from Water Street to Dane Street
1:25 P.M. - 2:15 P.M.	Dane Street closed
1:25 P.M. - 2:15 P.M.	Grove Street closed
12:30 P.M. - 1:45 P.M.	Access Road between Public Parking (Grove Street Lot to Chamber of Commerce) – Block with Barricade

The above times are "approximates" and may be subject to change.

MOTION: To approve the road closures as recommended by the Police Department for the May Day Parade on May 2, 2020 as noted above.

- **KBIA 5K Road Race/1K Kids Fun Run – Sunday, July 12, 2020**

Road Closure Needed:

Beach Avenue closed from Woodland Avenue to Boothby Road from 8:50 A.M. until 10:00 A.M. (end of race).

The above times are "approximates" and may be subject to change.

MOTION: To approve the road closure as recommended by the Police Department for the KBIA Road Race on July 12, 2020 as noted above and waive the beach parking permit requirements from 7:00 A.M. to noon at all three beaches.

- b. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
b. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Hear an Update on the Sale of the 2013 Ford Explorer Police Cruiser by GovDeals Auction** – Bids for this auction closed on February 25 at 4:00 p.m.
- b. **Waterhouse Center – Sunday, March 8 - Last day the ice skating rink open to the public**
It has been another great skating season. Thank you to the Waterhouse family and others that have contributed so generously to this wonderful facility. Many thanks also to the Zamboni operators who have spent a tremendous amount of time keeping the ice surface and facility orderly and in a well-maintained condition for all to enjoy!
- c. **Select Board Outreach Session – Saturday, March 21** from 8:30-10:30 am, 3rd floor of the Town Hall. Stop in and chat with Select Board members Ed Karytko and Shiloh Schulte. Coffee and donuts!

d. Upcoming Elections:

- April 7, 2020 Special Town Meeting Referendum (Proposed Zoning Ordinance Amendments to permit retail marijuana testing facilities, licensed by the State of Maine, within the Business Park Zoning District)
 - Absentee ballots available now

- June 9, 2020 Annual Town Meeting, Town Referendum, School Budget Validation, State Primary, State Referendum
 - Absentee ballots available on May 11

12. EXECUTIVE SESSION

13. ADJOURNMENT