

TOWN OF KENNEBUNK
SELECT BOARD - ORDINANCE REVIEW SUBCOMMITTEE
WEDNESDAY, JANUARY 27, 2021 – 9:00 A.M.
MEETING HELD VIA ZOOM
MINUTES/NOTES

1. CALL TO ORDER

On January 27, 2021 at 9:00 a.m., a meeting of the Ordinance Review Subcommittee was held via Zoom.

Those in attendance were:

Ordinance Subcommittee Members: Select Board members Blake Baldwin, Wayne Berry and Shiloh Schulte

Others: Town Manager Michael Pardue, Finance Director Joel Downs, Police Chief Robert MacKenzie, Mike Nugent, Andy Belisle, Kris Fogg, Chris Osterrieder

2. DISCUSS PROPOSED REVISIONS TO THE BEACH PARKING PERMITS ORDINANCE (SECTION 2-5)

[Please refer to supporting material – Current Ordinance \(PDF\)](#)

[Please refer to supporting material – Proposed Ordinance \(PDF\)](#)

At the January 19th meeting of this subcommittee, the group discussed the following changes in the proposed Ordinance:

- The potential elimination of guest passes and hotel/motel passes
- Tying permits to a particular vehicle
- The cost of the permits for residents/taxpayers
- When to implement proposed changes, if at all

At this meeting, they:

- Identified that there would be (1) one permit per Kennebunk registered vehicle with no limit on the number of permits. Added to a preliminary structure of \$5.00 per permit
- Agreed that Kris Fogg would reach out to various lodging establishments to identify how they currently utilize guest passes (if we don't have these passes, what affect would this have on them?). She will work with Laura Dolce (Chamber of Commerce) in that effort. Fogg clarified that these guest passes are only sold to Kennebunk hotels.
- Discussed the period of time that permits would be required. This discussion will continue.
- Discussed expanding the parking areas where permits would be required. Chris Osterrieder and Andy Belisle will be identifying the geographic area for such expansion and report back at the next meeting.
- Discussed that before the next meeting, there will be a cost analysis performed related to the potential expansion of the geographic area to include the cost of additional signage and parking kiosks.

3. Continue discussion on proposed Ordinance revisions related to Parking and the Ordinance Fine/Fee Schedule

[Please refer to supporting material – Parking Ordinances - Proposed Changes \(PDF\)](#)

[Please refer to supporting material – Parking Fines - Proposed Changes \(PDF\)](#)

There was significant discussion regarding the parking of landscape trailers, particularly along Summer Street and how they impede traffic flow. It was agreed there would be an outreach effort to landscape companies and residents along Summer Street to let them know the importance of parking landscape trailers and related equipment in driveways as opposed to the travel lanes on Summer Street.

Attendees discussed the importance of messaging related to parking amendments to the ordinance allowing people to comply voluntarily as strict enforcement is not the desired approach.

The subcommittee tentatively agreed to hold their next meeting at 9:00 am on February 17, 2021.

4. ADJOURN

The meeting was adjourned at 10:50 a.m.

Minutes/Notes by Michael Pardue, Town Manager