

TOWN OF KENNEBUNK
SELECT BOARD AND BUDGET BOARD
JOINT MEETING MINUTES
SPECIAL MEETING – FEBRUARY 4, 2021

1. CALL TO ORDER

Using the Zoom internet meeting platform, on Thursday, February 4, 2021 at 6:30 p.m., Blake Baldwin, Chair of the Select Board, called to order a Special Meeting of the Select Board (SB) of the Town of Kennebunk. John Costin, Vice Chair of the Budget Board (BB), called to order a meeting of the Budget Board of the Town of Kennebunk. Present were Select Board members Baldwin, Berry, Brewitt, Karytko, Paul, Schulte, and Ward. Budget Board members present were Burnham, Costin, Fiore, and Sayre. Members Morin, Wellman, and Beal joined between approximately 6:40 p.m. and 6:50 p.m. Also present were Town Manager Pardue and Finance Director Downs.

2. TO DISCUSS THE FY2021-22 PROPOSED BUDGET

The two Boards discussed budget items and the following votes were taken:

Department / Division	Amount as Voted	Budget Board	Select Board	Notes
Votes represent: in favor / opposed / absent / abstention				
To transfer Unassigned General Fund Balance for various capital assets, projects, studies, and updates as outlined in the attached list.	\$781,800	6/1/0/0	7/0/0/0	BB Morin opposed
To authorize the issuance of general obligation bonds or other borrowing as recommended by staff for \$1,385,000 for road and sidewalk projects and a tandem axle dump/plow truck.	\$1,385,000	7/0/0/0	6/1/0/0	SB Karytko opposed
Capital projects from the West Kennebunk TIF District	\$150,000	6/1/0/0		BB Morin opposed
Capital projects from the West Kennebunk TIF District: Budget Board motion to reconsider prior vote.		7/0/0/0		
Fire brush truck from the West Kennebunk TIF District	\$150,000	6/1/0/0	7/0/0/0	BB Morin opposed

3. ADJOURNMENT

At approximately 9:20 p.m., a motion was made to adjourn the Budget Board’s meeting.

Moved: Wellman

Seconded: Sayer

Vote: 6 in favor, 1 opposed (Morin). The motion passed.

At approximately 9:40 p.m., a motion was made to adjourn the Select Board's meeting.
Moved: Karytko
Seconded: Ward
Vote: 7 in favor. The motion passed.

Kennebunk Budget Board



Kennebunk Select Board

Date Minutes Approved: _____

Date Minutes Approved: 4/13/21

From General Fund Balance

Two (2) Cruisers & Equipment (2014 and 2016 replacements)	\$101,800
Twenty (20) portable radios (replace units 10-12 yo)	\$24,000
Five radar units (four replacements of 17 yo units, one new unit)	\$13,000
Two speed signs	\$10,000
Ten (10) AEDs (replacemnts)	\$20,000
Power Load Device (Rescue 2)	\$23,000
Knox Box Key Secure 6 (\$997.00 each or 8 = \$7,976.00)	\$8,000
Epoxy Floor at Central Station	\$30,000
West Kenn Station audio/visual upgrades (deferred from FY19-20)	\$5,000
Emergency Operations Center (deferred from FY19-20)	\$15,000
Six (6) F4400D Radio with microchip for recording channels. \$750.00 EA. (\$4,500) 8 hours	\$4,500
Fireground communication headsets (5 units & controller)	\$7,500
Marine radios for lifeguards (6)	\$1,500
Lifeguard stands (2)	\$3,000
Lifeguard wetsuits (15)	\$3,000
Lifeguard surfboards (3)	\$3,000
3/4 ton Pickup (PS) (G) - replace 2011 truck to be traded-in	\$55,000
Tractor (P) (D) - replace 2004 Kubota - w/ snowblower, backhoe and cab	\$65,000
Street Sweeper Maintenance - Replace Vacuum Head	\$30,000
Mower (P) (G) - replace 2012 mower - 48" deck	\$17,000
Signs - street and traffic, facilities (new and replacements)	\$15,000
Miscellaneous Tools - hybrid vehicle maintenance tools equipment, etc.	\$15,000
Lloyd Nedeau Park expansion - phase 1, clearing land	\$20,000
GIS Summer Intern - stormwater location	\$10,000
ATV - Summer watering and winter snow removal	\$15,000
Irrigation system Holland Rd Park - replacement	\$7,500
Assessing, PS & General Gov't - Plotter/Printer/Scanner	\$10,000
Aerial Photographs - shared with other towns and utilities	\$5,000
Desktop/Laptop Replacements - all divisions	\$40,000
Salary & Wage - Compensation Structure	\$35,000
Fixed Asset Update - GASB 34 (interns and auditor)	\$25,000
Road & Drainage Materials - Misc Projects	\$50,000
Rubber-tire Excavator (4 month rental)	\$30,000
Waterhouse Ctr - Ice Rink Chillers (replacements) (\$150k from Waterhouse Funds)	\$50,000
Waterhouse Ctr - Stairs to chillers	\$15,000
	<u>\$781,800</u>

	<u>From New Bond Debt</u>
Tandam Axle Dump truck (PS) (D) - replace 2007 truck - International	\$225,000
Roads:	
Intervale Road & Meadow Lane - Reclamation	\$191,174
Old Falls Road - Shim & Overlay	\$433,753
Westwoods Drive - Reclaim & Repave 450 LF Section, Overlay Remaining	\$63,479
Ivy Court - Shim & Overlay	\$26,127
Greenfield Drive - Reclamation	\$42,463
Countryfield Circle - Shim & Overlay	\$48,430
Fairway Drive - Shim & Structural Overlay	\$142,201
Walker Heights Circle - Reclaim - Level 2	\$37,576
Quedgley Court - Reclaim - Level 2	\$37,170
Greenwood Drive - 1.5" Overlay (milling as required)	\$22,662
Pinewood Road - 2" Overlay (milling as required)	\$11,952
Plummer Lane - 1.5" Overlay (milling as required)	\$19,422
Surf Lane - 2" Overlay (milling as required)	\$53,472
Hickory Lane - 1.5" Overlay (milling as required)	\$5,119
Emmons Road - Cul-de-sac & Paving	\$25,000
	<u>\$1,385,000</u>