

**Town of Kennebunk**  
**Planning Board**  
**Meeting Minutes**  
**Monday, February 25<sup>th</sup>, 2019**

**Present:** Richard B. Smith—Vice Chair; Janice Vance; Robert Metcalf; Edward Trainer—Alt.

**Absent:** Chris MacClinchy—Chair; David Smith—Secretary

**Also Attending:** John Stoll—Town Planner

**1. Open Meeting**

R. Smith opened the meeting at approximately 6:59 PM. Today is Monday, February 25<sup>th</sup>, 2019.

**2. Agenda Items (I)**

R. Smith states that the first item [on the agenda] is [the applicant] Coughlan, [with a] waterfront access [application].

J. Stoll notes that applicant is requesting to have a private dock at 11 Lords Point Road, which is the resource protection district. He states that the Planning Board had a site walk on February 9<sup>th</sup> [2019] and that “tonight” is the public hearing.

Barney Baker introduces himself as a Civil Engineer who worked on this project for “quite a while.” He notes that the applicant desires to put in a “seasonal dock facility” in front of their property on Lord’s Point [Road]. He states that there are “several other facilities” that are similar to what [the applicant] is proposing. He notes that the project has State and federal permits. He notes that it has Army Corp [permits] and DEP [permits]. He notes that it is a gangway and seasonal float extending from the seawall on the property and has a dock or a float that dries out in low water. He states that it provides [the owner] tidal access to the resource. He states that it is a project that the Planning Board had a site visit for “2-weeks ago.” He notes that Lord’s Point extends out into the Gulf of Maine and is protected on the West side by a group of rocks and on the East side it is very open to the Gulf. He notes that there are no “dock facilities” on the East, and that they are all on the West. He states that the wave FEMA flood plain designation for Lord’s Point is in the “A-zone,” but that the “V-zone” is where the wave heights extend higher than 3-feet. He notes that this project was “held off for months” because the ordinance didn’t allow docks in the V-zone. He states that this ruling wasn’t “entirely enforced over the years,” but that it “came up with this project.” He notes that the project was tabled and the ordinance [was changed through Town vote] so that docks are allowed in the V-zone. He states that the application is special exception and he has gone through and listed the criteria.

R. Smith states that he is not sure [B. Baker needs to read all the criteria]. He states that if B. Baker has “high points” that “would be good.” He states to list them [is what the Board] will do, [so it would be] redundant.

B. Baker states that the Planning Board has been for an initial site walk. He notes that there is concern about cutting through the sea wall to create an opening for the facility. He states that there is a section “here” which shows the cut through the wall. He notes that the elevation that is being cut through is above the flood elevation. He states that the wall is elevation 14 and the flood elevation is 12. He states that in a 100-year recurrence interval the water won’t reach as high as that opening. He notes that he feels confident that cutting through the wall won’t reduce the integrity of the property. He states that it is an appropriate thing to do. He notes that by cutting through the wall, they are reducing the vertical height of the gangway to travel to the dock and are making the gradient much more accessible. He states that the other concern was that [his application] referred to the construction window being “last summer.” He notes that it should be “this summer.” He states that other than those two comments, he [doesn’t know of] any concerns that have not been discussed through [prior] discussion.

R. Smith asks the Board if they have any questions.

J. Vance states that when [the Planning Board was on their site walk for the application], she believes that the Code Enforcement Officer made a suggestion that [the applicant] consider the Winter months and put something to fill the space [in the seawall]. She notes this would be similar to battens across a driveway. She states that she knows B. Baker states that he is within a “good zone height,” [but that she thinks] it would be wise to put a little extra bit of protection.

B. Baker states that they have a gate to prevent people from falling through the opening. He notes that he could put [material] in the wall, if that is the “pleasure of the Board,” [but that] he doesn’t think it is required. He states that boards could be slid into the slots in the wall.

R. Metcalf wonders what type of security gate [is being proposed]. B. Baker states that it is a garden gate. R. Metcalf wonders if that would be secured to the wall of part of the ramp platform. B. Barney states that it is a “permanent fixture.” R. Metcalf wonders if it will be mounted with the wall or on the face of the wall. B. Baker states that it will be within the structure.

R. Metcalf states that, given the elevations, he is not concerned about the flood coming “in there.” He notes that under the house is a section of wall that are lower opening. B. Barney states, “yes.”

R. Metcalf states that he does not see the need for putting in “that section of wall” but [does agree with] putting in the gate.

E. Trainer notes that, in the winter, having protection from a storm might make the neighbors more comfortable.

R. Smith states that his comment is on the batten boards. He notes that they could become projectiles in a big storm if “it comes up that high.” He notes it would be a detriment instead of safety. He wonders if the gate is for a child’s safety so no one will fall in. B. Baker confirms this.

R. Smith states that [the Planning Board] should address if they want to go ahead with J. Vance’s recommendation of [batten] boards. He notes that he agrees with R. Metcalf that they would be superfluous and wouldn’t be necessary.

E. Trainer notes that he doesn’t think it could be required [as] there is nothing that says [an applicant] has to [install these].

J. Vance notes that she thought everyone brought valid points. She notes that a projectile could happen, if it is a bad storm.

R. Smith states that he sees no need to require it unless someone feels that [the Board] really should.

R. Smith opens the public hearing.

Grace Cain from the [Town of Kennebunk] Conservation Commission wonders what the timber piles [in the project] are made of and if they have a preservative.

B. Baker states that he piles are pressured and are treated timber piles. He notes that they have preservative of 2.5 pounds of [copper arsenate]. He notes that they are designed to be in marine growth. He states that if untreated is put [into the marine growth]—like oak piles—they don’t last “very long” because of the marine growth. He notes that [this preservative] is approved by the EPA.

G. Cain notes that the zoning in piers, docks, and wharves on 11 of plan number 1, that there might be lands leased from public lands, if applicable.

B. Barney states that Maine has property that extends beyond the low water mark. He notes that, in this case, it extends out from the property. He notes that in Maine there are exceptions on property owners owning out to the low water mark.

G. Cain states that, since this is one of the first docks that would be approved in the V-zone, she wonders if [the Board] feels that the standards for the piers, docks, and wharves are appropriate or [if there should be] different standards.

R. Metcalf states that what happened was B. Baker pointed out that Kennebunk and Kennebunkport were the only [places] that excluded docks in the V-zone. He notes that it was meant for permanent structures not seasonal docks, plus [this application is for] a protected side of Lord’s Point. He states that [this application] complies [with the standards].

R. Smith closes the public hearing.

J. Stoll states that he included two conditions of approval, one being that no lighting shall be on the proposed dock and the other that floats and ramps will be removed by October 15<sup>th</sup> and installed no later than April 15<sup>th</sup>.

B. Baker states that both seem appropriate.

R. Smith wonders if the Board members feel comfortable going through the Findings of Fact and issuing a ruling.

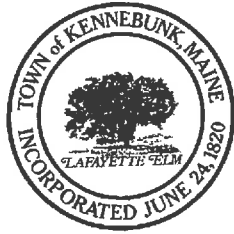
J. Vance states that she would like to make the stipulation that during construction that if it is done on site that the dust is removed and does not end up in the resource, because it is toxic.

B. Baker states that the only cutting that will occur is when the piles are driven "to refusal." He notes that then they are cut off at elevation. He states that the top of the pile will be cut off and that is done with a chainsaw. He notes that it is difficult to collect all the material that comes off the cut but that he can put in requirements to do the best that [the workers] can. He notes that it is not a requirement for state or federal permits. He states that it is difficult to pre-cut to the correct elevation. He states that the chain saw will spread the saw dust.

R. Metcalf wonders how many piles. B. Baker states that they are installing 2. R. Metcalf states that the cutting won't be an issue.

B. Baker states that the fabrication will be done off-site.

R. Smith begins reading the Findings of Fact form:



John Stoll  
Town Planner

## Town of Kennebunk Community Development Department

### Planning Board

February 25, 2019

Project Summary – Special Exception Application  
Findings of Fact, Conditions of Approval, and Conclusions of Law

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Project: Coughlan Waterfront Access  
Project # #02-19  
Property Owners: Elizabeth Coughlin  
Address: 11 Lords Point  
Map/Block/Lot: Map 97, Lot 47

#### **Determination of Completeness:**

Consider voting the application complete this evening.

#### **Project Description:**

The applicant is requesting permission to locate a private recreational dock at 11 Lord's Point Road.

#### **Project Details:**

Zoning: Coastal Residential (CR); Resource Protection District (RP)  
Existing Use: Single Family Residential

#### **1. General Comments**

- 1.1 The following comments pertain to shoreland/special exception plan set for Elizabeth Coughlin and dated August 11, 2017
- 1.2 In November of 2018 the Kennebunk Zoning Ordinance was amended to permit docks within Velocity (VE) Zones.
- 1.3 The Board held a site walk on February 9, 2019.
- 1.4 The Board held a public hearing on February 25, 2019.

#### **2. Article 7.1.A. Special Exception Approval Standards**

- 2.1 Hazards to vehicular or pedestrian traffic Met X; Not Met   ; Not Applicable

**Fact(s)**

- The proposed dock is intended for private use and is not expected to increase the volume of traffic at this location.

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed use will not create hazards to vehicular or pedestrian traffic on the roads and sidewalks serving the proposed use as determined by the size and condition of such roads and sidewalks, lighting, drainage, intensity of use by both pedestrians and vehicles and the visibility afforded to pedestrians and the operators of motor vehicles.

2.2 Water pollution Met X; Not Met   ; Not Applicable   

**Fact(s)**

- A seasonal gangway and float will be connected to the existing concrete retaining wall. Disturbance to existing grade or structures is minimal and will not cause erosions or sedimentation on the site.

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed use will not cause water pollution, sedimentation, erosion, contaminate any water supply nor reduce the capacity of the land to hold water so that a dangerous aesthetically unpleasant, or unhealthy condition may result.

2.3 Unhealthful conditions Met X; Not Met   ; Not Applicable   

**Fact(s)**

- This proposed dock is not expected to generate smoke, dust, or other airborne contaminants.

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed use will not create unhealthful conditions because of smoke, dust, or other airborne contaminants.

2.4 Nuisances to neighboring properties Met X; Not Met   ; Not Applicable   

**Fact(s)**

- The proposed seasonal dock is for private recreational use.

**Condition of Approval:** No lighting shall be installed on the proposed dock

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed use will not create nuisances to neighboring properties because of odors, fumes, glare, hours of operation, noise, vibration or fire hazard or unreasonably restrict access of light and air to neighboring properties.

2.5 Peculiar physical characteristics Met X; Not Met   ; Not Applicable   

**Fact(s)**

- There are no known peculiar physical characteristics that will create or aggravate adverse environmental impacts on the applicant's or surrounding properties.

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed location for the use has no peculiar physical characteristics due to its size, shape, topography, or soils which will create or aggravate adverse environmental impacts on surrounding properties.

2.6 Depreciation of economic value Met X; Not Met   ; Not Applicable   

**Fact(s)**

- The proposed use is for a private dock. There are other private docks currently located within the area.

**Conclusion:** Based upon this fact and those in the record the Planning Board finds that the proposed use has no unusual characteristics atypical of the generic use which proposed use will depreciate the economic value of surrounding properties; and

2.7 Shoreland Overlay District Met X; Not Met   ; Not Applicable   

**Fact(s)**

- MDEP and Army Corps of Engineers have reviewed this project and have not identified any concerns regarding fisheries, aquatic life, bird, and other wildlife habitat.
- The pier portion of the dock will be elevated with a 1:1 for height to width to conserve shoreland vegetation.
- There are no public facilities within the project location
- There is no public access within the project site.
- The project location has been identified on the Town of Kennebunk Open Space Map.
- There are no known archaeological or historic sites at the project site. The Maine Historic Preservation Office and Maine Indian Tribes were notified of the proposed project and did not identify any concerns.

**Conclusion:** Based upon these facts and those in the record the Planning Board finds that the proposed use will not result in damage to spawning grounds; will conserve shoreland vegetation and visual points of access to waters as viewed from public facilities along with access to waters. The proposed use will conserve the Town's Open Space Plan priority areas; will avoid problems associated with flood plain development; will protect archaeological and historic resources; and will not have an adverse impact on wildlife habitat.

2.8 Resource Protection District Met X; Not Met   ; Not Applicable   

**Fact(s)**

- This lot existed prior to June 15, 1994.
- See Comments 1.2 and 1.3 of this report.
- The applicant has stated that given the project goals and existing setback requirements that the proposed location of the dock is the most appropriate.

**Conclusion:** Based upon these facts and those in the record the Planning Board finds that there is no other proposed location; the lot on which the structure is proposed was established and recorded prior to June 15, 1994; there is only one dwelling on this lot. Additionally, all proposed buildings, sewage disposal systems and other improvements are located on natural ground slopes less than twenty percent; and located outside the floodway of the 100-year floodplain. The total ground floor area of the structure has been limited to a maximum of 1,500 square feet; and all structures are set back from the normal high-water line to the greatest practical extent.

3. Article 10. A. Section 3E. Piers, Docks, Wharves etc. Met X; Not Met   ; Not Applicable

3.1 New structure extending over or below normal high water line of a water body or wetland.

**Fact(s)**

- This proposal has been reviewed by the DEP, ACOE and permits have been provided by the applicant

**Conclusion:** Based upon this/these facts and those in the record the Planning Board finds that this use will obtain all applicable permits from MDEP as well as all other applicable Federal and state approval as required.

3.2 Additional Standards Met X; Not Met   ; Not Applicable   

**Fact(s)**

- No endangered or threatened species habitat is identified within this project area.
- The proposed area of the float is less than 200 square feet (8'x16').
- This property has a minimum of 60 feet of frontage (150' of frontage)
- The float system is located more than 25 feet from the property line in either direction.
- The gangway will come off of the existing seawall, which has capacity to support the gangway load. Piles will be installed with a barge crane. Pile driving equipment will be operated by a marine contractor experienced in marine construction.
- No paints, stains, and waterproofing shall be applied (COA)
- No beach area impacted by proposed dock.



- The gangway width is 3' 6", width of float is 8 ft with two piles to support laterally.
- No lighting has been proposed for inclusion at this location.
- No permanent pier has been proposed.
- The length of the structure from seawall to end of float is 50' 2" and does not extend more than 1/5 of the way across a body of water.
- Gangways and floats will be removed and stored at Spang Builders Yard during the off season, and will be removed during a severe storm or hurricane.

**Condition of Approval:**

- Floats and ramps will be removed by October 15<sup>th</sup> and installed no later than April 15<sup>th</sup>.

**Conclusion:** Based upon this/these facts and those in the record the Planning Board finds that this application makes sufficient efforts to protect the habitat of species considered endangered or threatened by Maine IF&W and/or US Fish and Wildlife service, and is not located within a flood hazard zone.

**4. Decisions.**

4.1 The Board could potentially vote to grant the request by Elizabeth Coughlin to install a private dock at 11 Lord's Point Rd subject to the following condition(s) of approval:

- (a) No lighting shall be installed on the proposed dock.
- (b) The floats and ramp will be removed by October 15<sup>th</sup> and installed no earlier than April 15<sup>th</sup>.

R. Metcalf makes a motion that the Planning Board approve the Findings of Fact, Conditions of Approval and Conclusions, project Coughlan waterfront access, project number 02-19, property owner Elizabeth Coughlan, the address is 11 Lords Point Road, map 97, lot 47, and the application is approved as conditioned.

J. Vance seconds the motion.

All in favor, none opposed. The motion passes 5/0.

### **3. Agenda Items (II)**

R. Smith states that the next item is 3 Shoreline Way.

J. Stoll states that the applicants have requested [to move their application meeting date to another date], as they have “work they need to do.”

R. Smith wonders if they have already done this “twice.”

J. Stoll states that they have been informed that they need to [resubmit their application prior to scheduling another public hearing].

R. Smith states that it is tabled.

### **4. Agenda Items (III)**

R. Smith states that the next item is “new business,” a special exception application proposed dock, for Port View Condo Association, 148 Port Road.

J. Stoll states that the application is for a [recreational] dock at 148 Port Road, coastal residential and resource protection, single-family residential use. He notes that the application has [a permit with the] Maine DEP and Army Corp [of Engineers]. He notes that [the application] is through the process. He states that [the applicant] is advised in what they need. He states that his advice would be to listen and determine the site walk and “set that up.”

Marsha Curtis introduces herself as the secretary for the Port View Condo Association. Ashley Griffiths introduces herself as a member of the Landscape Committee for the Port View Condo Association. M. Curtis states that Port View is set by the condos on the left, if you are standing on the bridge going from Lower Village to Kennebunkport. She notes that [the condos] have 720-feet of frontage on the river basin and in the 40-years that she has been there, they have never had a dock. She states that she thinks it is “about time.” She notes that they have applied to put in and install a temporary seasonal dock; a modest sized one on the North end [of the property]. She notes that currently there is a “small platform” with steps that go down to marsh grass where people have for 40-years launched kayaks and canoes and sailboats. She notes that they are “getting too old” to “do that.” She states that they need a “small dock” and ramp and float. She states that the float is 8x8, the dock length out is approximately 20-feet from the shore. She notes Town of

that there will be 3-pieces; a 12-foot ramp, a 16-foot flexible ramp down to the float that will rise and fall with the tide, and an 8x8 float at the end. She notes that this will be done by Great Northern Docks of Sebago [Maine]. She notes that they have been through the process with the DEP who gave them sanction because it is a seasonal dock. She states that they have a permit from the Army Corp [of Engineers]. She notes that the work they have done has been very helpful because their initial intention had been to connect the ramp to the [permanent] platform. She states that they were told by the DEP that [by connecting it to the permanent platform] it would make the dock permanent. She notes so they would move it to the side and have it “completely free” and adjacent but not touching. She notes that the Army Corp of Engineers [stated] that because of the grass that shows at the low tide, [the Condo Association] would need a 4-foot wide ramp to have it 4-feet above the marsh grass. She notes that this allowed them to raise the entire ramp. She states that their intention is to place the ramp over the small platform so that they don't have to take up more space on the shoreline. She notes that it won't touch it or be attached to it. She states that it was also recommended by Great Northern Docks that they use poly-form and a fiberglass ramp that has 46% light area and water permeable so that they could preserve the grass underneath. She notes that they have only one neighbor along the water line, [the neighbor is] Ralph Smith next door. She states that she thought they have 45-feet but it turns out they have 65-feet [to the property line]. She notes that they are in a good space from “the Smith's” who also have a dock. She states that [the Condo Association's] is the smallest dock on the river basin. A. Griffiths states that there are 21 owners that would share it and would be “very happy.” M. Curtis states that there was a 100% “yes” vote.

E. Trainer states that he has no questions and is looking forward to seeing it. He notes that he stands on that bridge and has wondered about water access for many years.

R. Metcalf states that he has looked at what was submitted. He states that there are questions for Great Northern Dock. He wonders what type of materials are to be used to secure the dock, ramp, and float, and how it will be anchored to the shoreline.

M. Curtis states that she “thinks they have some of that.”

R. Metcalf states that what [the Planning Board] received didn't have that “level of detail.” He wonders where it will be stored in the off-season.

M. Curtis states that it be stored on their lawn space. She notes that they store their kayaks and canoes about 30-feet from the water. She notes that they have more feet “behind that.” She states that this will be stored on the property to the Northern end anywhere from 30-40 feet [from the water line].

A. Griffiths notes that when they were “visited” by Great Northern [Docks], they showed them temporary anchors. She states that if they get the information about how the docks would be attached, they would email it to [the Board].

R. Metcalf states that they would need to see an “actual document.” He [wants to know] what type of pile [will be used], as far as an anchor.

M. Curtis notes that she has published materials. R. Metcalf states that it needs to be specific to their use. A. Griffiths notes that they can email a copy of the specifics to J. Stoll about the anchor and the materials that will be attached.

J. Vance states that, when they mentioned they would like to “move it up a hill” to get the dock from the resource, she wonders how they will move [the dock].

A. Griffiths states that there is a “flat area” on the lawn. M. Curtis notes that there is a drop-off of 3-feet, then the marsh grass, and [then] the “actual shore]. She notes that then it is level.

J. Vance wonders when [the dock] is moved for Winter, by what means will it be moved. M. Curtis notes that the materials for the dock will be aluminum, aside from the cedar float but the rest will be light-weight. A. Griffiths notes that the abutter Ralph Smith and [his daughter] “Kathy” have a dock that they take in “every Winter” and [Kathy] told them that they could all work tougher and make sure the docks come in.

R. Smith states that the concern is protecting the banking and the marsh grass.

M. Curtis states that it should be lifted, and the permanent platform will “come in handy.”

R. Smith states that he thinks [the Board] should have a site walk. R. Metcalf states that [the Board] needs to. R. Smith states that [the Board] needs the location marked where [the dock] will be put, and to make sure that [the Board members] can get “down to it.” He notes that someone that is “familiar” with the project needs to meet [the Board at the location]. He wonders if [the Board] is available “this Saturday.”

E. Trainer is available. J. Vance is available. R. Metcalf is available.

M. Curtis notes that [the Board] can drive down and park “to the far left” of “building 1.” She states that [the dock will be] right behind building 1.

R. Smith states that [the site walk will be] 8AM on Saturday the 2<sup>nd</sup> [of March, 2019].

R. Metcalf states that if [the Board] could have some of [the information they asked for] before the site walk that would help answer some questions.

A. Griffiths wonders if they could have the deadlines and specifics [of what is required]. She notes this would be “really helpful.” R. Smith states that [the Board] will “try to do that.”

## **5. Agenda Items (IV)**

R. Smith notes that the next [item on the agenda] is Lake Brook Farms subdivision amendment.

J. Stoll states that this application [is a] proposal to amend a major subdivision by splitting 7.9 acres of the approved lot with 7.26 acres being sold to an abutting property and 0.64 acres being donated to the Kennebunk Land Trust. He states that this [application] was previously approved by the Board in January of 2018. He notes that the “biggest thing” was to determine the level of review of the minor finals and not the lot line adjustment.

David McCoullough introduced himself from Woody Creek Development, LLC. He states that in January of 2018, [the applicant] was approved for a subdivision. He notes that he is [at the Planning Board] to propose a conveyance of lot 3 which is currently 12.5 acres. He notes that they propose to convey parcels which total 8. He states that one [goes to] an abutter on Montgomery Court. He notes that 7.26-acres will be conveyed to the last abutter on Montgomery Court. He states that the lot would be merged with [the new] lot to create a larger lot. He states that it will not be 2 lots of record, it will be one lot. He states that it would be an acre and a half lot. He states that [the abutter] will be a 9-acre lot and the other [portion of the lot will go to] the Kennebunk Land Trust which abuts Lake Brook and gives them approximately 213-feet of frontage and that will about a parcel he granted to them last year of about 3.79-acres. He notes that this will about the parcel that was granted “to them” of about 7.9-acres to give “them” about 4.5 acres to merge with the 40-acres that they already have. He notes that there is no infrastructure planned. He states that there are no roads, easements [or anything]. He states that he is doing a lot line adjustment to both the abutters.

R. Metcalf states that it “seems pretty straight forward” [as a] conveyance to one single abutter.

D. McCoullough notes that they have one house as the primary residence.

R. Metcalf states that this was a subdivision. He notes that if the land owner [wanted to] create 2 lots, they would have to come back to the Planning Board. He notes that other than that, it seems “straight forward.”

J. Vance and E. Trainer have no questions.

R. Smith states that he looked at the plan and wondered what a line of occupation [was] in front of lot 77.2. R. Metcalf states that it is a fence that the abutters have encroached on [the neighboring] property and have been using it. He notes that it doesn’t mean that they “own it.” He states that [the neighbor] owns it.

R. Smith wonders if [the Board] needs to have a site walk.

R. Metcalf states that he doesn’t think so. R. Smith agrees.

R. Smith wonders if [the Board needs to hold] a public hearing. J. Stoll states that [the Board] does [need to hold a public hearing].

R. Smith states that there is nothing [else] that needs to be [provided]. J. Stoll adds [that] just a plan with an added note [needs to be done].

D. McCoullough states that he could show up to the public hearing with the note if that is the only addition. R. Metcalf states to have J. Stoll confirm [the note] before D. McCoullough prints [the note].

R. Smith states that they want to make sure [the land] will be incorporated in “that lot” and not “as a separate lot.” R. Metcalf suggests [the applicant] talk with J. Stoll.

R. Smith wonders if they should set [a date for the] public hearing. R. Metcalf notes that it would have to be the second meeting. J. Stoll states [it could be] March 25<sup>th</sup>, [2019].

### **3. Approval of Minutes of Previous Meeting**

R. Smith begins the approval of the [previous] meeting’s minutes.

J. Vance makes a motion to accept the Town of Kennebunk Planning Board meeting minutes for Monday, February 11<sup>th</sup>, 2019, as corrected.

R. Metcalf seconds the motion.

All are in favor, none opposed. The motion passes 5/0.

### **4. Adjourn**

E. Trainer makes a motion to adjourn.

J. Vance seconds the motion.

All are in favor, none opposed. The motion passes 5/0.

The meeting adjourned at approximately 8:12 PM.

Respectfully submitted by Megan Hall.

Signature Page:

|                        |                |
|------------------------|----------------|
| <u>Richard Smith</u>   | <u>3/11/19</u> |
| <u>Edward S. Waite</u> | <u>3/11/19</u> |
| <u>James D. Dyer</u>   | <u>3/11/19</u> |
| _____                  | _____          |
| _____                  | _____          |

Signature Date:

