

**TOWN OF KENNEBUNK**  
**SELECT BOARD AND BUDGET BOARD**  
**JOINT MEETING MINUTES**  
**SPECIAL MEETING – APRIL 18, 2020**

**1. CALL TO ORDER**

On Saturday, April 18, 2020 at 8:30 a.m., Blake Baldwin, Chair of the Select Board, called to order a Special Meeting of the Select Board (SB) of the Town of Kennebunk. Peter Brewitt, Vice-Chair of the Budget Board (BB), called to order a meeting of the Budget Board of the Town of Kennebunk. Present were Select Board members Baldwin, Berry, Cluff, Karytko, Paul, Schulte, and Ward. Budget Board members present were Brewitt, Beal, Burnham, Costin, Morin, and Sullivan. Due to technical challenges, Budget Board member Wellman joined at approximately 9:00 a.m. and then left the meeting at approximately 10:40 a.m. All members of the Budget Board and Select Board were participating via Zoom, with Baldwin being the only member physically at the Town Hall using Zoom. Also present were Town Manager Pardue and Finance Director Downs.

**2. TO RE-OPEN DISCUSSION ON THE 2020-21 PROPOSED BUDGET**

The two Boards discussed budget items and the following votes were taken:

Motion	Amount as Voted	Budget Board	Select Board	Notes
Votes represent: in favor / opposed / absent / abstention				
To reconsider the motions and votes taken at the Special Meetings of January 30, February 1, and 4, 2020, approving of the Town's FY20-21 gross operating budget totaling \$14,159,971.		7/0/0/0	7/0/0/0	
To approve the Town's FY20-21 gross operating budget totaling \$13,742,525.	\$13,742,525	5/1/1/0		As presented by staff \$13,718,664 Social Services \$1,861 Boards & Committees \$10,000 Hazardous Waste Day \$12,000 Total \$13,742,525  BB Morin opposed; BB Wellman absent
To approve the Town's FY20-21 gross operating budget totaling \$13,718,664.	\$13,718,664		6/1/0/0	SB Schulte opposed
To approve additional transfer of unassigned general fund balance (surplus) applied to FY20-21 Debt Service funding.	\$290,745	5/1/1/0		As approved on Feb 6 2020 \$100,000 Additional \$290,745 Total \$390,745  BB Morin opposed; BB Wellman absent
To approve additional transfer of unassigned general fund balance (surplus) applied to FY20-21 Debt Service funding.	\$23,861	5/1/1/0		As approved on Feb 6 2020 \$100,000 Additional (approved by BB) \$290,745 Additional \$23,861 Total (approved by BB) \$414,606  BB Morin opposed; BB Wellman absent

Motion	Amount as Voted	Budget Board	Select Board	Notes
Votes represent: in favor / opposed / absent / abstention				
<b>To reconsider the Select Board's approval of the Town's FY20-21 gross operating budget totaling \$13,718,664.</b>				Motion by SB Baldwin did not receive a second.
<b>To approve additional transfer of unassigned general fund balance (surplus) applied to FY20-21 Debt Service funding.</b>	\$290,745		6/1/0/0	As approved on Feb 6 2020 \$100,000 Additional <u>\$290,745</u> Total (approved by SB) <u>\$390,745</u>  SB Schulte opposed
<b>To reconsider the Boards' approval on February 6, 2020 of transferring unassigned general fund balance of \$992,800 for vehicles, equipment, projects, and reserve capital accounts, and operational contingency accounts.</b>		6/0/1/0	7/0/0/0	BB Wellman absent
<b>To transfer unassigned general fund balance for vehicles, equipment, projects, and reserve capital accounts, and operational contingency accounts.</b>	\$775,900	7/0/0/0	6/0/1/0	BB Wellman absent
<b>To issue general obligation bonds or other borrowing as recommended by staff for \$175,000 for a traffic light/signal preemption control system.</b>				Motion by BB Costin did not receive a second.
<b>To issue general obligation bonds or other borrowing as recommended by staff for \$277,100 for the purchase and acquisition of the following assets and project:</b> - Two (2) police patrol vehicles and equipment - traffic light/signal preemption control system.	\$277,100	6/0/1/0	7/0/0/0	BB Wellman absent

**3. DISCUSS ANY OTHER BUSINESS**

No other business was discussed.

**4. ADJOURNMENT**

There being no further business to come before the Boards at this time, the Boards adjourned at 12:01 p.m.

\_\_\_\_\_  
Kennebunk Budget Board

  
\_\_\_\_\_  
Kennebunk Select Board

Date Minutes Approved: \_\_\_\_\_

Date Minutes Approved: 04/20