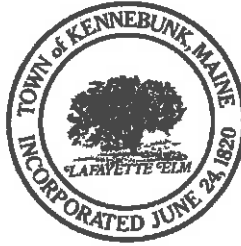


# Town of Kennebunk, Maine



## Historic Preservation Commission

### MEETING MINUTES

May 12<sup>th</sup>, 2021

Zoom Teleconference Meeting, Kennebunk

- 1. Call to Order:** The meeting was called to order at 6:35pm by presiding officer Frances Smith via Zoom teleconferencing under the Governor's COVID-19 Executive Order and by request of the Town's Select Board. Those in attendance were:

Present: Frances Smith [Chair], Barbara Fleshman [Vice Chair], Paul Bevacqua [Member], Judee Jaudreau [Member], and Mary Megeaski [Alternate]

Absent: Maria Kyriakides [Member], Stephen Dalzell [Alternate]

Applicants Present: Andrea Berlin, William Pasquill, Jr., Dan Weaver, and Deirdre Foster

Also Present: Karen Winton [Deputy Director, Community Development], Tim Myers [Andersen Renewal]

The presiding officer stated, for the record, that this a public hearing at which all present have the right to hear all that is said and view all exhibits submitted unless the Board specifically votes to go into Executive Session. She asked that the Commission be notified if anyone was unable to see or hear.

F. Smith further stated, for the record, that the meeting would be conducted in accordance with the published agenda. The Commission, she formally noted, is guided by the Town of Kennebunk's "*Historic Preservation Overlay District Design Guidelines*" as well as the Secretary of Interior's "*Standards for the Treatment of Historic Properties and Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings*".

F. Smith designated alternate M. Megeaski as a voting member for the purpose of this meeting.

## 2. New Applications

Due to technical difficulties, applicant 21-H-15 was initially unable to connect audibly with the meeting, and review of her application [the first item on the agenda] was therefore postponed.

### **Application 21-H-16**

Property owner(s): William Pasquill, Jr. and Michael Levasseur

Applicant: William Pasquill, Jr.

Property location: 14 Summer Street, Units #1 and 2

Summary: Replace 6 windows in Unit #1 and 5 windows in Unit #2.

Applicant W. Pasquill addressed the Commission, requesting authorization to replace 11 wooden windows with Andersen Renewal product – 6 windows in Unit #1 and 5 windows in Unit #2 of a condominium complex at 14 Summer Street. Commission members posed a number of technical questions, and T. Myers, a representative of Andersen Renewal, provided extensive detail.

Myers confirmed that the replacement windows would be large, double-hung windows, which will replicate the existing ones and also have spacer bars. The exterior material is Fibrex wood composite. The sills, he stated, are “historic-compliant”. Work would be done before the end of the summer.

Commission members expressed concern that the windows might not match those in the residential units on the second floor immediately above applicants’. For visual conformity, B. Fleshman asked applicant to contact the neighbors above Units #1 and #2 to determine (1) if they had replaced windows, (2) when, and (3) if so, with what specific type or model window.

K. Winton found no past HPC approvals specifically for window replacements at 14 Summer Street in the Town’s database.

P. Bevacqua moved to table Application 21-H-16 until applicant can research the windows installed in the two units above.

Motion: P. Bevacqua

Second: B. Fleshman

Vote: Roll call vote. 5 votes in favor, none opposed. Motion carried.

After the vote, B. Fleshman suggested that applicant additionally take exterior photos to compare the building’s existing windows with the ones proposed. Applicant agreed to contact his neighbor and provide photos.

### **Application 21-H-15**

Property owner(s): Andrea Berlin

Applicant: Same

Property location: 71 Summer Street

**Summary:** Remove 6 trees.

Rejoining the meeting, applicant A. Berlin asked for authorization to remove 6 trees. Several are diseased and dying; 3 small maples are growing into a neighbor's hedge. Applicant had provided an arborist's statement recommending the removal of all six.

F. Smith asked if applicant planned to replant, and A. Berlin responded in the negative. She will consider replanting once the trees are removed and the lighting impact can be better assessed.

Commission members noted that applicant's arborist statement does not cite the arborist's license number. At F. Smith's request, A. Berlin absented herself from the hearing to contact the arborist for his license information. After applications 21-H-17 and 21-H-18 were heard, A. Berlin rejoined the session and provided the name of arborist Derrick Boucher. K. Winton used the Internet to confirm that Boucher is licensed.

B. Fleshman moved to approve Application 21-H-15 for the removal of six trees at 71 Summer Street.

**Motion:** B. Fleshman

**Second:** P. Bevacqua

**Vote:** Roll call vote. 5 votes in favor, none opposed. Motion carried.

### **Application 21-H-17**

**Property owner(s):** Dan Weaver

**Applicant:** Same

**Property location:** 31 Summer Street

**Summary:** (1) Add deck; (2) replace windows with French door; (3) remove hazardous tree.

Applicant D. Weaver described each of three projects. A tree that is dying and restrained by a rope should be removed, applicant said, providing a letter from arborist Lee Jackson to that effect. [This was an addendum added to the original application.] The Commission asked for Jackson's license number, and K. Winton confirmed that arborist's certification via the Internet.

Applicant likewise seeks to install a 10' x 20' deck at the rear of his house using tan-color "Timbertech Azek" composite with black aluminum railing. Commission members reviewed the spec sheets for those products.

Motion was made to approve application 21-H-17 as submitted with the addendum of the maple tree removal.

**Motion:** P. Bevacqua

**Second:** B. Fleshman

**Vote:** Roll call vote. 5 votes in favor, none opposed. Motion carried.

### **Application 21-H-18**

Property owner(s): Foster Living Trust, Jonathan and Deirdre Foster Trustees  
Applicant: Deirdre Foster  
Property location: 134 Summer Street  
Summary: Change color of garage clapboard.

Applicant D. Foster requested authorization to change the color of her garage from grey to Sherman Williams 5784 "Theater Red". Board members compared the color to other shades of red from the historic palette and deemed the proposed color to be close to its historic counterpart.

Motion: J. Jaudreau moved to approve Application 21-H-18 as presented.

Second: P. Bevacqua

Vote: Roll call vote. 5 votes in favor, none opposed. Motion carried.

### **3. Other Business**

#### **Application 21-H-11**

Property owner(s): Kelts and Tina Gordon  
Applicant: Same  
Property location: 171 Summer Street  
Summary: Review support materials in response to HPC's 4/14/21 COA approval for a stone patio "with the requirement that spec sheets be submitted".

Commission members reviewed the support materials and deemed them to be satisfactory. As a conditional COA had already been granted, no motion was made or further action taken at this time.

#### **Application 20-H-27**

Property owner(s): Tim Harrington  
Property location: 35 Summer Street

Commission members noted that applicant was meant to remove trees by June 2021, but no work appears to have been done. The Commission asked J. Schlagheck, meeting clerk, to send a reminder to property owner Tim Harrington.

#### **70 Summer Street [Map 075- Lot 005]**

Property owner(s): John R. and Ann Marie Short

B. Fleshman noted that these owners have installed a fence which may not have been authorized. K. Winton will have the Code Enforcement Officer investigate.

**5. Approval of April 28, 2021 Minutes**

F. Smith led board members in a review of the April 28, 2021 minutes.

Motion: J. Jaudreau moved to accept the Minutes of April 28, 2021 as presented.

Second: B. Fleshman

Vote: Roll call vote. Motion carried with 5 votes in favor, none opposed, and one abstention [M. Kyriakides, having not attended the April 14, 2021 meeting].

**6. Adjournment**

There being no further business, the presiding officer declared the meeting adjourned at 7:59pm.

Motion: P. Bevacqua moved to adjourn the meeting.

Second: B. Fleshman

Vote: Roll call vote. 5 votes in favor, none opposed; motion carried.

Respectfully submitted by,  
J. Schlagheck

Adopted by the Commission in its meeting  
of May 26, 2021

Signed by   
\_\_\_\_\_  
Francis B. Smith  
Historic Preservation Commission