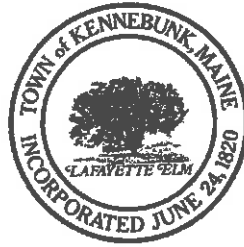


Town of Kennebunk, Maine



Historic Preservation Commission

MEETING MINUTES

June 23rd, 2021

Zoom Teleconference Meeting, Kennebunk

- 1. Call to Order:** The meeting was called to order at 6:30pm by presiding officer Frances Smith via Zoom teleconferencing under the Governor's COVID-19 Executive Order and by request of the Town's Select Board. Those in attendance were:

Present: Frances Smith [Chair], Paul Bevacqua [Member], Judee Jaudreau [Member], Stephen Dalzell [Alternate], and Mary Megeaski [Alternate]

Absent: Barbara Fleshman [Vice Chair] and Maria Kyriakides [Member],

Also Present: Karen Winton [Deputy Director, Community Development]

The presiding officer stated, for the record, that this a public hearing at which all present have the right to hear all that is said and view all exhibits submitted unless the Board specifically votes to go into Executive Session. She asked that the Commission be notified if anyone was unable to see or hear.

F. Smith further stated, for the record, that the meeting would be conducted in accordance with the published agenda. The Commission, she formally noted, is guided by the Town of Kennebunk's "*Historic Preservation Overlay District Design Guidelines*" as well as the Secretary of Interior's "*Standards for the Treatment of Historic Properties and Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings*".

F. Smith designated Commission alternates S. Dalzell and M. Megeaski as voting members for the purpose of this meeting

- 2. New Applications**

Application 21-H-25

Property owner(s): Stephen Dalzell and Virginia Healey

Applicant(s): Same
Property location: 5 Park Street
Summary: Install cedar fence.

S. Dalzell, a Commission member as well as this applicant, recused himself from the hearing. He instead addressed the Commission, requesting authorization to erect an 8-ft high cedar fence at the rear of his property on Park Street... The fence will have sloping ends and a lattice top.

F. Smith questioned whether the fence would be painted or age naturally. S. Dalzell responded it would age naturally. He also volunteered that installation is expected to take place in mid-July.

Motion: To accept Application 21-H-25 as presented.

Moved: P. Bevacqua

Second: J. Jaudreau

Vote: Roll call vote. 4 votes in favor, 1 abstention [Dalzell], none opposed. Motion carried.

Application 21-H-26

Property owner(s): Douglas and Cassandra Van Winkler

Applicant(s): Same

Property location: 3 Park Street

Summary: Install cedar fence.

Applicants were not in attendance despite having been notified of the hearing. No action was taken.

3. Other Business

K. Winton advised the Commission of the Select Board's recent decision to authorize in-person committee and board meetings. The HPC's next meeting on July 14th, she said, would be held in person on the 3rd floor of Town Hall. If technically feasible, Winton added, the public may be able to participate by Zoom or telephone as well as in person.

S. Dalzell observed that the owners of 9 Barnard Lane appear to be doing barn foundation work, but were only authorized by the HPC to make barn siding and roofing changes. K. Winton will follow up with the Town's Code Enforcement Officer.

S. Dalzell additionally noted that the unauthorized rose bushes at 35 Summer Street had been removed. However, the two unauthorized trees also meant to be removed are still in the ground. No follow up action was cited.

5. Approval of Prior Minutes

F. Smith led board members in a review of the June 9, 2021 minutes.

Motion: To accept the Minutes of June 9, 2021 as presented.

Moved: J. Jaudreau

Second: S. Dalzell

Vote: Roll call vote. 5 votes in favor, none opposed, the motion carried.

6. Adjournment

There being no further business, the presiding officer declared the meeting adjourned at 6:45pm.

Motion: P. Bevacqua moved to adjourn the meeting.

Second: S. Dalzell

Vote: Roll call vote. 5 votes in favor, none opposed; the motion carried.

Respectfully submitted by,
J. Schlagheck

Adopted by the Commission in its meeting
of July 14, 2021

Signed by



Historic Preservation Commission