

TOWN OF KENNEBUNK
BUDGET BOARD WORKSHOP – MINUTES/NOTES
TUESDAY, AUGUST 10, 2021 – 6:30 P.M.
KENNEBUNK TOWN HALL
3rd FLOOR, ROOM 301

This was a non-televised, in-person Workshop.
Face coverings required, regardless of vaccination status.

1. Call to Order

A Select Board Workshop took place on Tuesday, August 10, 2021, at 6:30 p.m. in room 301 of the Town Hall. Budget Board members were invited to attend the workshop. A Budget Board agenda was posted in the event a majority of the Budget Board attended the Select Board workshop.

Select Board members present: L. Blake Baldwin (Chair), Sally Carpenter, Frank Paul and Lisa Pratt. Absent were Kortney Nedeau, Shiloh Schulte and William Ward Jr.

Budget Board members present: Deborah Beal (Chair), Richard Morin and Thomas Wellman. Absent were John Costin, Robert Fiore and Daniel Sayer. One vacancy exists on the Board.

Also present: Town Manager Michael Pardue, Finance Director Joel Downs, Community Development Director Chris Osterrieder and Public Services Director Bryan Laverriere.

Others present: Chris Cluff, Peter Brewitt.

2. Attend the Select Board Workshop (see agenda items below)

Finance Director Joel Downs provided attendees with a succinct overview of the below topic areas.

- FY20-21 year-end (6/30/2021) preliminary P&L review
- FY21-22 review of the approved budget
- 6/30/2021 Balance sheet balances – cash, tax A/R, fixed assets, fund balances
- Overview of the various funds we have – General, Capital, Special Revenue (primarily TIFs), Enterprise (PAYT & Electrical Inspection)
- Overview of the mil rate – components – a quick prep for the August 24th Select Board meeting when the Board sets the mil rate
- Overview of the annual budget process including capital
- Overview of the mechanics of the TIFs (TIF 101)
- Overview of PAYT
- Overview of the lien process and tax acquired property

[Please refer to supporting material \(PDF\)](#)

3. Adjournment - The workshop concluded at approximately 8:21 p.m.

Minutes/Notes by Michael Pardue, Town Manager