

**TOWN OF KENNEBUNK**  
**SELECT BOARD SPECIAL MEETING – MINUTES**  
**THURSDAY, SEPTEMBER 9, 2021 – 9:30 A.M.**  
**KENNEBUNK TOWN HALL – 3<sup>rd</sup> FLOOR, ROOM 301**

**1. CALL TO ORDER**

The meeting was called to order at 9:36 a.m. by Chair L. Blake Baldwin.

Present: Select Board members L. Blake Baldwin (Chair), Kortney Nedeau, Frank Paul, Lisa Pratt, Shiloh Schulte and William A. Ward, Jr.

Absent: Select Board member Sally Carpenter

Also Present: Town Manager Michael Pardue, Finance Director Joel Downs, Town Clerk Merton Brown, Community Development Director Chris Osterrieder, Community Development Deputy Director Karen Winton, Town Planner Brittany Howard, Public Services Director Bryan Laverriere and staff member Kathy Nolette.

Due to the significant rise in COVID-19 cases throughout the State of Maine, the fact that York County has been identified as a “Hot Spot” with a “High” COVID-19 transmission rate, the fact that the State of Maine “Case Counts” are the worst in New England and, the Board’s desire to ensure their meetings are available to the vast majority of citizens, the Board will be holding a public hearing on the proposed Remote Meeting Policy that was initially considered by the Board at their August 24, 2021 meeting and forwarded to a public hearing at that time.

**2. PUBLIC HEARING**

- a. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to hear public comment on the following:

**“Town of Kennebunk, Select Board, Remote Meeting and Participation Policy”**

Following a Public Hearing, the Select Board will vote on the adoption of this policy.

[View supporting material – Draft Policy \(PDF\)](#)

The Board held discussions on the draft policy, hybrid meetings, ADA accessible outdoor meeting locations, what might trigger the policy, and inclement weather.

The Chair opened the public hearing to audience members. Hearing no comments, the public hearing was closed.

**Motion: To approve the Remote Meeting and Participation Policy as written.**

Moved: S.Schulte

Seconded: K.Nedeau

**Vote: Show-of-hands vote. 6 votes in favor, 0 opposed, 1 absent (Carpenter); the motion passed.**

L.Pratt wants to revisit after exigent circumstances of COVID pass.

S.Schulte will take up, at a future meeting, identifying criteria that will serve to determine whether the Board moves back to in-person or hybrid meetings.

**3. ADJOURNMENT**

**Motion:** To adjourn the meeting at 10:01 a.m.

**Moved:** S.Schulte

**Seconded:** W.Ward

**Vote:** Show-of-hands vote. 6 votes in favor, 0 opposed, 1 absent (Carpenter); the motion passed.

Respectfully submitted by K.Nolette, Town Staff

Adopted by the Board at the meeting of \_\_\_\_\_

9/14/21

DATE OF MEETING

Signed by

Select Board Member:



SIGNATURE

L. BLAKE BALDWIN

NAME IN PRINT