

**TOWN OF KENNEBUNK
CONSERVATION AND OPEN SPACE PLANNING COMMISSION
REGULAR MEETING 10/7/19
MINUTES**

CALL TO ORDER On October 7, 2019 at 6:30 p.m., the meeting was called to order.

PRESENT: Grace Cain, Jennifer Shack, Todd Bridgeo, Nick Branchina

MINUTES The reading of the minutes for the meetings on September 3 and September 16 were read and accepted.

WETLANDS MITIGATION ORDINANCE Language for a proposal for Kennebunk Land Trust to administer the wetlands mitigation in-lieu fee account was discussed, as well as next steps for the proposal. It will be presented to the Planning Board and then to town staff. The Commission also needs to create a checklist and process flow for projects that have wetlands impacts to help those affected by the ordinance work their way through the process.

Cain mentioned that the Planning Board approved a temporary wetland fill and wondered how such fills should be treated in the Wetlands Mitigation Ordinance, if at all. The Commission decided to examine this further.

John Stoll said he would put the ordinance on the agenda for the Planning Board's November workshop meeting.

SITE PLANS AND DEVELOPMENTS Two plans were up for review:

- 4 Crescent Surf Rd. – this is a re-application for a previously approved project to add a turret entrance and mudroom to the house within the Shoreland Zone. As the mudroom is within the house footprint and turret structure has minimal impact, the Conservation Commission has no comment.
- Carson's Point – this four-lot development off Brown Street was previously reviewed by the Commission. The Commission's only comment is about the size of the culvert under the access road. The plan calls for a 15" culvert. It's the Commission's understanding that all culverts must be 36" in diameter.

COMPREHENSIVE PLAN AND OTHER MEETINGS Branchina reported on the meetings he attended. The Comprehensive Plan Committee is having its final meeting on 10/9. It will meet with the Board of Selectmen on 10/29 to present the plan.

The Kennebunk, Kennebunkport and Wells Water District has hired a land use consultant to help the Branch Brook Consortium to achieve its goals of protecting Branch Brook.

OTHER BUSINESS There was no other business.

The meeting adjourned at 7:45 pm.