

TOWN OF KENNEBUNK

BOARD OF SELECTMEN - FINANCE SUBCOMMITTEE

TUESDAY, OCTOBER 22, 2019 6:00 P.M.

KENNEBUNK TOWN HALL – ROOM 306

MINUTES

1. CALL TO ORDER

At the Finance Subcommittee meeting on October 22, 2019 at 6:00 p.m., at the Town Hall in Room 306, the following were in attendance for this meeting:

Kennebunk Selectmen Finance Subcommittee Members:

Present: Selectmen L. Blake Baldwin and Wayne Berry

Absent: Christopher Cluff (traveling out of state)

Others present were Town Manager Michael Pardue and Finance Director Joel Downs.

2. DISCUSS AN UNEXPECTED REPAIR TO A MUNICIPAL BUILDING

The subcommittee convened to discuss the need for emergency repairs to the Dorothy Stevens Community Center. It has been identified by Department of Public Services personnel that the front porch of the facility appeared to be “sagging.” Closer inspection determined the need to shore up the porch in order to ensure the safety of the users of said building. Public Services Director Bryan Laverriere and Facilities Supervisor David Boyd contacted area contractors in an effort to secure pricing for this emergency repair, recognizing the repairs need to be performed soon before increased building need and the onset of winter. The firm identified as immediately available to address the needed repairs is Huston Property Services. The price submitted for said repairs is \$16,500.

During discussion, Selectman Berry suggested the code officer look at the building to determine if the proposed repair is to be considered temporary or permanent in nature. He also advised he would visit the Dorothy Stevens Community the next morning to view the portion of the building that is in need of repair.

It was agreed that this subcommittee meeting would recess this meeting and reconvene at the Dorothy Stevens Community Center on Wednesday, October 23, 2019 at 8:30 a.m. to view the property.

3. ANY OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT (meeting continued)

At 6:25 p.m., members agreed to call a recess and reconvene the meeting on Wednesday, October 23, 2019 at 8:30 a.m. at the Dorothy Stevens Community Center, 80 Thompson Road, Kennebunk.

Continuation of the October 22, 2019, 6:00 p.m. meeting

1. CALL TO ORDER

On Wednesday, October 23, 2019 at 8:30 a.m. at the Dorothy Stevens Community Center at 80 Thompson Road, the following were in attendance for this meeting:

Kennebunk Selectmen Finance Subcommittee Members:

Present: Selectmen L. Blake Baldwin and Wayne Berry

Absent: Christopher Cluff (traveling out of state)

Others present were Public Services Director Bryan Laverriere, and Facilities Manager David Boyd.

2. DISCUSS AN UNEXPECTED REPAIR TO A MUNICIPAL BUILDING

The property was inspected by the group. They determined, in order to have the repairs to the building made before cold weather sets in, they agreed to release the funds of \$16,500 for these repairs as it was noted that Huston Property Services could begin the work on October 28, 2018. They stated, as the repairs are being made, it might be realized other work will be needed and they will prepare themselves for contingencies, which may be brought back to the Board, in the future, for additional consideration.

It was agreed that this meeting would be temporarily recessed and reconvene at the Town Hall at 10:30 a.m. on Wednesday, October 23, 2019 to vote on this expenditure.

3. ANY OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT (meeting continued)

At 9:15 a.m., members agreed to call a recess and reconvene the meeting at Town Hall at 10:30 a.m. on October 23, 2019 to vote on this expenditure.

Continuation of the October 22, 2019, 6:00 p.m. meeting and October 23, 2019, 8:30 a.m. meeting

1. CALL TO ORDER

On Wednesday, October 23, 2019 at 10:30 a.m. in suite 205 on the 2nd floor of the Town Hall, the following were in attendance for this meeting:

Kennebunk Selectmen Finance Subcommittee Members:

Present: Selectmen L. Blake Baldwin and Wayne Berry

Absent: Christopher Cluff (traveling out of state)

Others present were Finance Director Joel Downs and Public Services Director Bryan Laverriere.

2. DISCUSS AN UNEXPECTED REPAIR TO A MUNICIPAL BUILDING

Subcommittee members Baldwin and Berry voted: 2 in favor, 0 opposed, 1 absent (Cluff) to approve a \$16,500 expenditure from the Board of Selectmen Capital Reserve account for repairs to the Dorothy Stevens Community Center entrance.

3. ANY OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT

The meeting was adjourned at 10:45 a.m.