

TOWN OF KENNEBUNK

SELECT BOARD MINUTES

November 26, 2019 – 5:30 P.M.

1. CALL TO ORDER

On Tuesday, November 26, 2019, at approximately 5:35 p.m., in Room 301 of the Town Hall, L. Blake Baldwin, Chair of the Select Board for the Town of Kennebunk, called to order the Select Board. Present were Select Board members Edward Karytko, Wayne Berry, William Ward, Jr., Shiloh Schulte, L. Blake Baldwin and Frank Paul. Absent was Select Board member Christopher Cluff.

Also present was Town Manager Michael Pardue.

2. EXECUTIVE SESSION

- a. **Discuss Matters of Litigation** with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel - Title 1 MRSA Sec. 405(6)(E).
- b. **Discuss an Economic Development Matter** with the Town Manager, Finance Director, Director of Community Development and Economic Development Director regarding an economic development matter where premature disclosure of the same would prejudice the competitive bargaining position of the Town relative to the same - Title 1 MRSA Sec. 405(6)(C)

A motion was made to enter into executive session with the Town Manager, Finance Director, Director of Community Development and Town Legal Counsel, pursuant to Title 1 MRSA Sec. 405(6)(E), to discuss Matters of Litigation, and to enter into executive session with the Town Manager, Finance Director, Director of Community Development and Economic Development Director, pursuant to Title 1 MRSA Sec. 405(6)(C), to discuss an Economic Development Matter.

MOVED: Karytko
SECONDED: Schulte
VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.

At approximately 6:33 p.m., a motion was made to exit executive session.

MOVED: Karytko
SECONDED: Baldwin
VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.

Upon coming out of executive session, the Board had nothing to report.

3. PLEDGE OF ALLEGIANCE, APPROVAL OF MINUTES, ITEMS TO BE SIGNED

- a. November 14, 2019 Regular Meeting [Please refer to supporting material \(PDF\)](#)

A motion was made to accept the November 14, 2019 meeting minutes.

MOVED: Berry
SECONDED: Karytko
VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.

Select Board meetings are televised live on Cable TV Channel 1302, and archived for viewing anytime at www.townhallstreams.com. Agendas and attachments can be found at www.kennebunkmaine.us/agendacenter.

4. PUBLIC HEARINGS

5. PUBLIC COMMENTS

Albert Kolff, candidate for Trustee on the Kennebunk Light and Power District (KLPD), said he would like to withdraw his candidacy for the same.

Lionel Menard, from the public, thanked the Town's tax department, saying that it was realized that he had been overpaying for a while on his taxes. Note: Menard was speaking there in reference to auto excise tax not done through the Town. He said paying taxes at Town Hall was good and different than what he expected. He said to beware when doing excise taxes online. Menard made further comment, such as regarding the kudos he gives to the Kennebunk Post newspaper; he said there are actually town stories therein.

Ward Hanson, from the public, spoke. He voiced his support for Beverly Freudenreich. [Note: Freudenreich is a candidate for Trustee on the Kennebunk Light and Power District (KLPD).] Hanson also said he wants to give thanks for Project Pilgrim and he thanked The Center. He referenced that he has been taking care of his mother and that <https://www.careblazers.com/> is a great website.

Todd Shea, Treasurer and General Manager of the KLPD, made a comment regarding the premature removal of sample LED streetlights that had been placed on Alfred Road. Shea explained that those lights have been reinstalled.

6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS

- a. **Accept the Following Donation** – The Town recently received \$150.00 from the Parsons Beach Association as a donation to the Police Department.

A motion was made to accept the donation and send a letter thanking them for their very generous donation.

MOVED: Karytko

SECONDED: Schulte

VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

8. OLD BUSINESS

- a. **Discuss Adjusting the Name “Board of Selectmen” to “Selectboard” or “Select Board”**

The Board engaged in discussion, resulting in full agreement that the Board should move away from the title Board of Selectmen to a more gender neutral name of Select Board.

A motion was made to adjust this Board's name from “Board of Selectmen” to “Select Board.”

MOVED: Berry

SECONDED: Schulte

VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.

9. NEW BUSINESS

- a. **Discuss Appointing a Kennebunk Light & Power District Trustee** – Jonathan Kilbourn recently resigned as Trustee on the Kennebunk Light & Power District (KLPD). Board of Trustees President David Cluff is recommending that the Select Board consider the appointment of Thomas Wellman to fill the remainder of Mr. Kilbourn’s term, through June 30, 2020.

Pursuant to KLPD’s Charter, “such appointee shall serve only until the next annual town meeting when a successor shall be elected to fill such vacancy for the unexpired term, unless such term shall expire at said next annual meeting, in which case election shall be as provided under section 9 of this act.” In this instance, the term Mr. Kilbourn was elected to expires in June of 2023.

In addition to Mr. Wellman’s letter of interest, the District also received interest from Beverly Freudenreich and Albert Kolff. [Note: Albert Kolff withdrew his candidacy for the appointment described in this agenda item, tonight.] All letters of interest are included in the supporting documentation.

[Please refer to supporting material \(PDF\)](#)

Schulte said they could defer this and let more people apply for the position described above. He also asked what the KLPD has done to make this opening known to people. In response to that question, KLPD Manager Todd Shea said they have not done anything to make this opening known to people.

Karytko stated that he thinks the Select Board should adhere to the Board’s policy for candidates coming before them.

Baldwin asked if advertising could be done for the appointment described in this agenda item. To that, Shea said he certainly could post an advertisement.

Berry said he would like those interested in the position to come before the Select Board. Berry also asked if they have a timeline on this.

Maggy Bartenhagan, from the public, commented on this agenda item.

It was determined that the KLPD Board of Trustee vacancy would be posted at both the KLPD and Town of Kennebunk web sites, accepting Letters of Interest and/or applications through a period determined by the Town Manager. It was further agreed that Letters of Interest and/or applications should be sent directly to Town Manager Pardue at mpardue@kennebunkmaine.us

- b. **Discuss Any Other Business**

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Individual Selectpersons Comments**

Selectperson Berry:

- Noted the details of a Select Board Outreach Session held recently, which he co-hosted. He said that at that session there was a concern regarding dispersing of taxes. He also mentioned that lights were discussed at the outreach session, as well as trash and recycling options.
- Noted that he thinks the Board should be aware of their contracts regarding solid waste and recycling as they expire in 2025.

Selectperson Karytko:

- Mentioned that torn or tattered flags should be brought to the American Legion on Water Street
- Mentioned that there is a Lions Club box for eyeglasses, etc.
- Commended the Kennebunk Police Department for their proactive traffic enforcement of late

Selectperson Schulte:

- Said he is excited about the skating rink coming
- Said he likes the increased traffic enforcement

Selectperson Baldwin:

- Mentioned that Peter Brewitt can now join the Volunteers in Police Service (VIPS) since he recently completed the Kennebunk Police Department sponsored Citizens Police Academy. [Note: Brewitt spoke with regard to his positive experience in the CPA, calling it “eye opening”]
- Acknowledged the passing of Town Historian Steve Spofford. Baldwin said Mr. Spofford died Saturday in his sleep and that the Bicentennial Committee relied on him. Baldwin asked Mr. Pardue to offer comment. Pardue spoke of Mr. Spofford being a life-long resident of Kennebunk, the Town’s Historian and a dear friend to many. A moment of silence was then held for Steve Spofford.

Selectpersons Paul and Ward:

- None

11. TOWN MANAGER ANNOUNCEMENTS

- The Town Manager made announcements.

12. ADJOURNMENT

At approximately 7:31 p.m., a motion was made to adjourn tonight’s Select Board meeting.

MOVED: Schulte

SECONDED: Karytko

VOTE: 6 in favor, 0 opposed, 1 absent (Cluff). The motion passed.



L. Blake Baldwin, Chair
Kennebunk Select Board

Date: 12/10/19