

**Town of Kennebunk  
Code Enforcement Office / Public Works Department  
APPLICATION FOR ENTRANCE**

(For Office Use Only)  
**Application No.:** \_\_\_\_\_  
Date Received: \_\_\_\_\_

Applicant:		Contractor Performing Work:		Property Owner:	
Address:		Address:		Address:	
Applicant's Phone No.:		Contractor's Phone No.:		Owner's Phone No.:	
24-Hour On Call Phone No.			Contact Person ( if different from applicant)		

<b>Location of Entrance:</b> _____ (Street/Box Number & Name of Street )		Lot Highway Frontage: _____ FT
Tax ID of Property: _____	Map Page: _____ Map Lot: _____	Subdivision Name: _____ Subdivision Lot: _____

Principle Use of Property:  Residential  Other \_\_\_\_\_  
 Commercial \_\_\_\_\_  
(Describe Use)

Detail Existing Entrances ( distances in feet)												
ID No	Width Entrance		Surface Type (Within Town Way)	Culvert <input type="checkbox"/>					Sidewalk <input type="checkbox"/>		Public Catch Basins	
	At Edge of Road	At Property Line		Pipe Size	Pipe Type	Length	Depth of Cover	Edge of Road to Pipe Center	Curb Type	Surface Type	Yes	No
1												
2												

Detail Proposed Entrances ( distances in feet)												
ID No	Width Entrance		Surface Type (Within Town Way)	Culvert <input type="checkbox"/>					Sidewalk <input type="checkbox"/>		Replaces Exist Entrance	
	At Edge of Road	At Property Line		Pipe Size	Pipe Type	Length	Depth of Cover	Edge of Road to Pipe Center	Curb Type	Surface Type	ID No.	
3												
4												
Proposed Starting Date				Proposed Completion Date				Dig Safe Ticket #				

Describe Proposed Entrance(s) on Sketch Below  
 or Attach Sketch or Plan to This Application

Show proposed entrance locations, width and arrangement; distance between entrances; setback (from edge of traveled way) of buildings, gasoline pumps, etc.; location of existing culverts, pipes, catch basins or manholes, curbing, gutter, and sidewalks; and the location of proposed culverts, ditches, curbing, and sidewalks.


Check here if sketch or plan is attached. Please reference the sketch or plan to this application.

**Notice To Applicant**

1. This form is an application only & no entrance work is to commence until the Entrance Permit has been issued.
2. No excavation work is to commence until DIG SAFE and all underground facility operators have been duly notified of the work 3 business days in advance in accordance with the current State of Maine statutory requirements.
3. Fee for this Entrance Application is included in Building Permit Fee.
4. Completion of this Entrance Permit Application does **NOT** supersede or void the requirements of the **Town of Kennebunk STREET AND SIDEWALK EXCAVATION ORDINANCE**. For Right of Way excavation in the Town of Kennebunk a separate **EXCAVATION PERMIT** must be obtained from the **Town Clerk**.

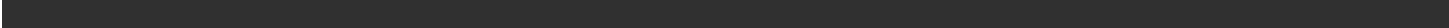
**Statement of Agreement**

I am duly authorized to execute this application and have reviewed and will comply with the above. I further agree to comply with all requirements of the Entrance Permit and agree to pay any subsequent charges which may become due as a result of my failure to comply with any of the permit requirements.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

(For Office Use Only)

Check here if Entrance Site Inspection Report is attached



(To be completed by Public Works Director / Highway Foreman or CEO / Assistant CEO)

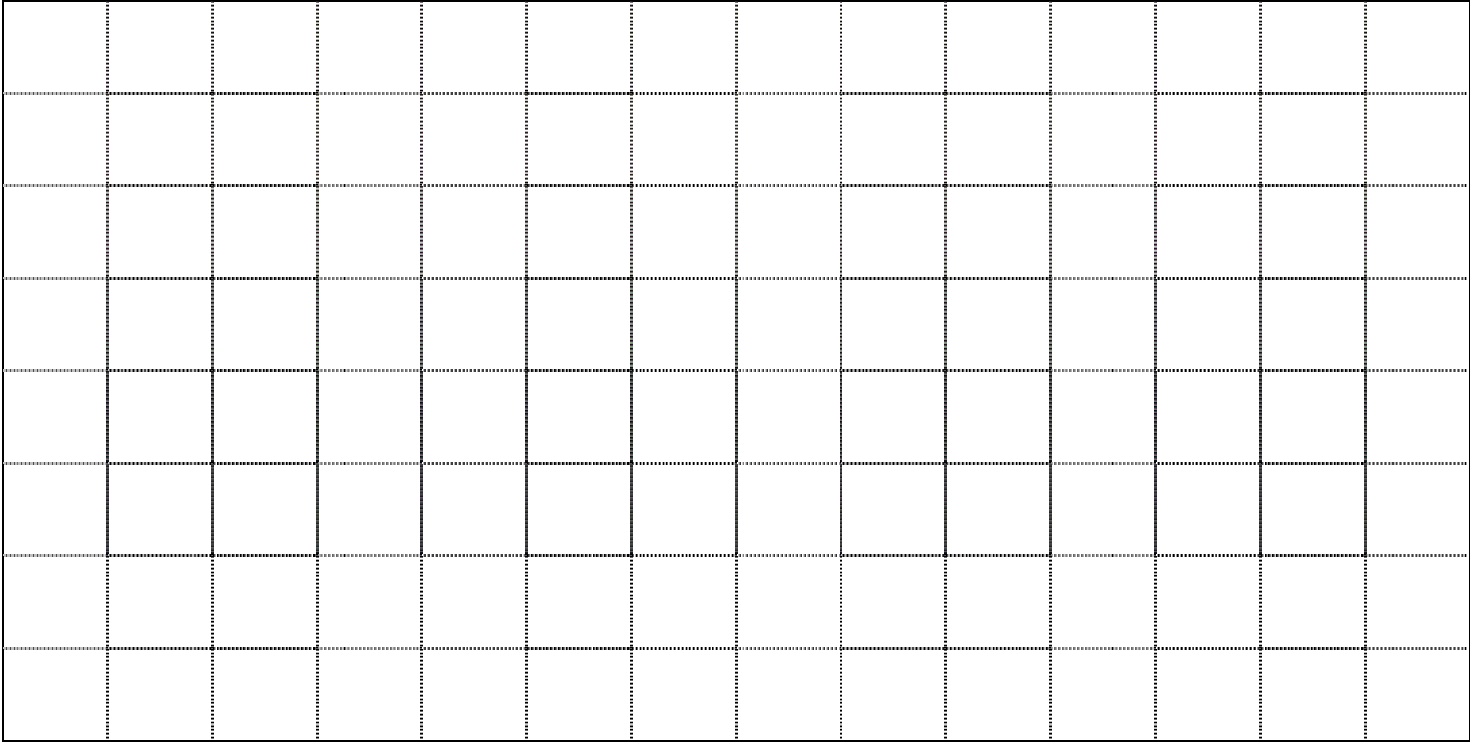
***DIG SAFE Locations and Site Inspection***

When was street last paved? \_\_\_\_\_

Are there underground utilities to be marked by Public Works?       YES       NO

**Sketch of Storm Sewer Locations and Traffic Loops as Marked in Field**

*\* Field Mark within 36" of storm sewer/traffic loops and indicate depth if known.  
\*\* If marking can not be completed within two business days from request contact the excavator for plan of action*



Check here if sketch or plan is attached. Please reference the sketch or plan to this application.

Completed by (signature) \_\_\_\_\_  
Date: \_\_\_\_\_    Time: \_\_\_\_\_

Request for REMARKING BY: \_\_\_\_\_  
Date of Request: \_\_\_\_\_    Time of Request: \_\_\_\_\_  
Date of Marking: \_\_\_\_\_    Time of Marking: \_\_\_\_\_  
Marked by: \_\_\_\_\_