

Special Event Application Payment Procedure

When submitting a special event application; where Police, Rescue, or Public Services are needed, payment must be received in advance before the application will be processed. The Special Event Application contains an hourly “Detail Rates Sheet” for those services requested or deemed necessary by the Town of Kennebunk.

1. Persons requesting any of the afore mentioned services must meet with that department to discuss their needs.
2. Payment for the services needed/required must be submitted to the respective department to begin the approval process.
3. Payment for the Special Event Application Fee must be received by the Parks & Recreation Department before your application will be reviewed.

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