



RENTER APPLICATION FOR GARDEN PLOT

Kennebunk Community Garden Committee
 1 Summer Street
 Kennebunk, ME 04043

Name (please print clearly): _____

Street Address: _____

Mailing Address: _____

Town: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address (please print clearly): _____

Annual Cost (please check):

West Kennebunk Choices	
100 sq. ft. (approx. 10' x 10') seasonal plot:	[] \$40.00
200 sq. ft. (approx. 10' x 20') permanent plot:	[] \$80.00*
4 x 10 raised bed seasonal plot:	[] \$40.00*

Park Street Choices	
4' x 8' seasonal raised bed:	[] \$40.00

***Gardeners must first be approved before renting a WK permanent plot or a WK raised bed plot**

I have read the Waiver and the Garden Guidelines and I understand that my signature here is an acceptance of the rules and I agree to abide by them:

Signature: _____

(If younger than 21 years old, please have parent or guardian sign below:)

Signature: _____

Office use only:	
Date:	
Fee paid:	
Processed by:	



West Kennebunk Community Garden Guidelines

(Please keep these guidelines for your future reference.)

The working premise for our renter rules is simple — be a good neighbor and an active member of our garden community. Tending your plots well, keeping them weeded and harvested — and fulfilling your volunteer commitment — will make an invaluable contribution to our community garden and the Maine Harvest for Hunger program. Please review these guidelines carefully; your signature on the accompanying "Town of Kennebunk Community Garden Waiver and Release for Participants" implies acceptance of these guidelines.

GENERAL REGULATIONS

Plots are the property of the Kennebunk Community Garden Committee, under the auspices of the Town of Kennebunk. Renting a garden plot at a Kennebunk Community Garden is a privilege. The Kennebunk Community Garden Committee, which is staffed SOLELY by volunteers, reserves the right to revoke the privilege of any gardener at any time for any reason it deems appropriate.

This is an organic-only garden; pesticides are not allowed. Please see the Organic Garden Product list of Acceptable and Unacceptable products, which is included in this application kit. Growing cannabis in the community garden (public land) is strictly prohibited.

Smoking is prohibited anywhere in the garden vicinity, including parking area. No pets allowed in garden growing area; pet waste must be immediately cleaned up in other areas. Children allowed in or around garden only with parental control. Use radios or other music only with earphones. Please refrain from speaking on your cell phone while in the garden.

PLOT RENTAL

Seasonal gardeners may rent one approximately 10' X 10' plot based on availability. The cost is \$35 per 10' X 10' plot. Checks are payable to the Town of Kennebunk. Seasonal gardeners are required to give six (6) hours of volunteer time per 10' X 10' plot/season. Volunteer time is expected to be fulfilled by the specific individual renters.

Permanent gardeners may rent one approximately 10'X20' plot based on availability. The cost is \$70 per 10' X 20' plot. Permanent gardeners are required to give 12 hours of volunteer time per 10' X 20' plot/season. Volunteer time is expected to be fulfilled by the specific individual renters. In order to be considered for a permanent plot, gardeners must have rented a seasonal plot for two consecutive years and donated a minimum of 12 hours each of those seasons. Permanent plots are limited, so there's no guarantee you will be able to rent the larger plot even if you meet these requirements. However, you will then be added to a wait list.

Each seasonal or permanent plot can be rented by two non-family individuals or a family. No sub-leasing of plots is allowed. Gardeners may not hand off the gardening of their plot to another gardener.

Seasonal gardeners only: All seasonal plots must be cleared of structures and crops by the garden closing date (determined by the Committee), so that the garden can be tilled and prepared for next season. Trees and shrubs are not allowed. Perennials are allowed; however, they must be pulled out in the fall for rototilling. No raised beds or pressure-treated lumber allowed in seasonal plots.

All gardeners: Keep vines out of neighboring plots. Please consider the effect of shading on neighboring plots when planting tall crops such as corn or sunflowers, and locate plants appropriately (plant in center of plot, for example). Use designated compost barrels for healthy weeds. Use trash can for trash. No growing produce for commercial purposes.

VOLUNTEER HOURS & COMMITTEE EXPECTATIONS

The Garden is open from late May (typically Memorial Day Weekend) through mid-October, and as such, there is an ongoing need for volunteer help throughout the season. Gardeners are expected to fulfill their volunteer commitment over the course of the season. Gardeners are also expected to take the responsibility to inquire about work tasks and/or to volunteer to participate in the Adopt-a-Bed program and weekly MHH harvests. The gardeners are responsible for emailing the Garden Coordinator their completed volunteer hours. The Garden Coordinator will maintain a record of volunteer hours per gardener. Volunteer time for either type of plot is expected to be fulfilled in increments of 30 minutes. Hours submitted should include the date (formatted as follows: 1.0 7/17 for example); the amount of time volunteered; and general tasks performed. Total volunteer hours are included in various grant applications.

The Committee expects each rented plot to be partially planted by the first Sunday in June (two weeks following Memorial Day Weekend). If there are any plots that have not been partially planted by the first Sunday in June, those plots will be re-assigned to people on the waiting list. This date will give the Committee the flexibility to re-rent the plot and allow enough time for the new gardener to plant.

The Committee expects gardeners to maintain their gardens to the best of their abilities, including periodic weeding and timely harvesting. Throughout the season, for those gardens not being properly maintained, the Committee will give two written warnings (via email) to the gardener(s) and will take every measure to contact the gardener prior to the garden being deemed abandoned and harvested. The Committee reserves the right to deem the garden abandoned and take it over, harvesting the produce for Maine Harvest for Hunger (MHH). No refunds will be made, no exceptions. The individual(s) whose privilege was revoked may not, at any time, re-rent space at any Kennebunk Community Garden.

The Committee requests that any gardener who will be out of town or unable to harvest their produce for an extended period of time notify the Garden Coordinator that produce is available for MHH harvesting.

Gardeners will be contacted via email regarding general garden news, including work parties, pot-luck socials, harvest dates, and garden opening and closing dates. This is the sole form of communication from the Committee and as such, the Committee expects gardeners to have an active email address and to read communications on a periodic basis.



Park Street School Community Garden Guidelines

(Please keep these guidelines for your future reference.)

The working premise for our renter rules is simple — be a good neighbor and an active member of our garden community. Tending your plots well, keeping them weeded and harvested — and fulfilling your volunteer commitment — will make an invaluable contribution to our community garden and the Maine Harvest for Hunger program. Please review these guidelines carefully; your signature on the accompanying "Town of Kennebunk Community Garden Waiver and Release for Participants" implies acceptance of these guidelines.

GENERAL REGULATIONS

Plots are the property of the Kennebunk Community Garden Committee, under the auspices of the Town of Kennebunk. Renting a raised bed garden at Park Street School is a privilege. The Kennebunk Community Garden Committee, which is staffed SOLELY by volunteers, reserves the right to revoke the privilege of any gardener at any time for any reason it deems appropriate.

This is an organic-only garden; pesticides are not allowed. Please see the Organic Garden Product list of Acceptable and Unacceptable products, which is included in this application kit. Growing cannabis in the community garden (public land) is strictly prohibited.

Smoking is prohibited anywhere in the garden vicinity, including parking area. No pets allowed in garden growing area; pet waste must be immediately cleaned up in other areas. Children allowed in or around garden only with parental control. Use radios or other music only with earphones. Please refrain from speaking on your cell phone while in the garden.

PLOT RENTAL

Seasonal gardeners may rent one 4' x 8' plot based on availability; rental of a second plot is subject to permission from garden coordinator. The cost is \$35 per plot. Checks are payable to the Town of Kennebunk. Seasonal gardeners are required to give six (6) hours of volunteer time per 4' x 8' plot per season. Volunteer time is expected to be fulfilled by the specific individual renters.

Each plot can be rented by two non-family individuals or a family. No sub-leasing of plots is allowed. Gardeners may not hand off the gardening of their plot to another gardener.

All raised beds must be cleared of structures and crops by the garden closing date (determined by the Committee), so that the garden can be prepared for next season. Trees and shrubs are not allowed. Perennials are allowed; however, they must be pulled out in the fall.

All gardeners: Keep vines out of neighboring plots. Please consider the effect of shading on neighboring gardens when planting tall crops such as corn or sunflowers, and locate plants appropriately (plant in center of plot, for example). Use designated compost barrels for healthy weeds. Use trash can for trash. No growing produce for commercial purposes.

VOLUNTEER HOURS & COMMITTEE EXPECTATIONS

The Gardens are open from late May (typically Memorial Day Weekend) through mid-October; there is an ongoing need for volunteer help throughout the season. Gardeners are expected to fulfill their volunteer commitment over the course of the season. Gardeners are also expected to take the responsibility to inquire about work tasks and/or to volunteer to participate in weekly MHH harvests. The gardeners are responsible for emailing the Garden Coordinator their completed volunteer hours. The Garden Coordinator will maintain a record of volunteer hours per gardener. Volunteer time for each plot is expected to be fulfilled in increments of 30 minutes. Hours submitted need to include the date, the amount of time volunteered, and general tasks performed. Total volunteer hours are included in various grant applications.

The Committee expects each rented raised bed to be partially planted by the first Sunday in June (two weeks following Memorial Day Weekend). If there are any plots that have not been partially planted by the first Sunday in June, those plots will be re-assigned to people on the waiting list. This date will give the Committee the flexibility to re-rent the raised bed and allow enough time for the new gardener to plant.

The Committee expects gardeners to maintain their gardens to the best of their abilities, including periodic weeding and timely harvesting. Throughout the season, for those gardens not being properly maintained, the Committee will give two written warnings (via email) to the gardener(s) and will take every measure to contact the gardener prior to the garden being deemed abandoned and harvested. The Committee reserves the right to deem the garden abandoned and take it over, harvesting the produce for Maine Harvest for Hunger (MHH). No refunds will be made; no exceptions. The individual(s) whose privilege was revoked may not, at any time, re-rent space at any Kennebunk Community Garden.

The Committee requests that any gardener who will be out of town or unable to harvest their produce for an extended period of time notify the Garden Coordinator that produce is available for MHH harvesting.

Gardeners will be contacted via email regarding general garden news, including work parties, pot-luck socials, harvest dates, and garden opening and closing dates. This is the sole form of communication from the Committee and as such, the Committee expects gardeners to have an active email address and to read communications on a periodic basis.



Town of Kennebunk

Community Garden Waiver and Release for Participants

READ CAREFULLY BEFORE SIGNING

Important Notice: Participation in this Program is at each participant's own risk. Any and all claims for injury or damage against either the Town of Kennebunk or the Animal Welfare Society are hereby waived and released as a condition to participation. Even if a waiver and release is not signed, by participating, the participant (and invited guests) agrees to assume all risk and to hold the Town of Kennebunk and The Animal Welfare Society in Kennebunk completely harmless therefrom. No security is provided at the Community Garden or within the Program area. Parents are responsible for the safety of their children at all times.

I agree to waive, release, absolve, hold harmless, defend and indemnify the Town of Kennebunk and The Animal Welfare Society in Kennebunk, and their officers, agents, employees and volunteers from and against all damages, claims, demands, suits, or actions resulting from my occupancy or use of the Community Garden property. Damages waived may include, but are not limited to, damage or loss of property or physical injury or death to me or to any other person. I assume all risks and hazards for myself and for any minor children with me incidental to the conduct of this activity, including but not limited to the risk of physical injury. I understand there is no insurance coverage provided by the Town or The Animal Welfare Society for this activity. Any insurance is my personal responsibility.

I agree to act in a safe, prudent and responsible manner at all times while using the Community Garden. I agree to be respectful of other people using the Community Garden and of their property.

Signature _____

If younger than 21 years old, please have parent or guardian sign below:

Signature _____

Date _____

Mailing Address: Town of Kennebunk, 1 Summer Street, Kennebunk, ME 04043

Website Address: www.kennebunkmaine.us/garden

Email: garden@kennebunkmaine.us



ORGANIC GARDEN PRODUCT LIST

Unacceptable Products

Green manure

Time released fertilizers: Miracle Gro, Miracid, Peters, Osmocote, etc.

5-20-5, 5-10-10 and variations

Rotenone

Seven or Eight

Diazonin

Malathion

Methoxychlor

Commercial Slug baits

Sabadilla

Copper

Chemical formulations

Weed preventive products, such as Preen, RoundUp

Acceptable Organic Products

Bt, m Track, MVP

ESPOMA (Garden-tone, Tomato-tone, Flower-tone, etc.)

NEEM

Insecticidal soaps

Pyrethrum

Summer Oil

Seaweed/fish preparations

Garlic, hot pepper, "kitchen" mixes

PRO GRO

Diatomaceous earth

Organic composts (Coast of Maine, etc.)

Sluggo

Sulfur

Wood ash

Aged Manures (non carnivorous)

Rock powders (lime, rock phosphate, greensand, granite dust)

Note: Liquids may be applied by handheld trigger spray bottle only

If you are interested in using a product that is not on either list, and you are unsure about it, please visit www.kennebunkmaine.us/garden or contact us at: garden@kennebunkmaine.us. This list may be modified at the discretion of the Kennebunk Community Garden Committee.