

Town of Kennebunk, Maine



Community Development
Code Enforcement
Tel: (207) 604-1303
Fax: (207) 985-4609
cpsecretary@kennebunkmaine.us

Accessory Apartment Registration Form

Property Owner(s): _____

Property Location: _____

Tax Map _____ Lot _____

The following standards must be met in order to create and maintain an accessory apartment:

1. Either the primary or converted unit shall be occupied by the owner of the property as its primary physical residence (primary residence shall be defined as more than 6 months per year)
2. Both the primary and the accessory unit shall be occupied as primary residences.
3. Evidence must be submitted to show:
 - a. Approval has been received from the Sewer District for the accessory apartment, or:
 - b. The existing septic system can be utilized or enlarged to handle the extra dwelling unit and meet the Maine Subsurface Wastewater Disposal Rules, or:
 - c. A new septic system can be located on the lot which meets the Maine Subsurface Wastewater Disposal Rules (*please note that Title 30-A M.R.S.A. §4211, 3, may be applicable if a septic system is to be expanded*).
4. No more than one accessory apartment is permitted per single family lot.

Property Owner agrees and has complied with the above and further agrees to the following:

A permit for an accessory apartment has been issued to the owner of this property. This permit does not run with the land, and is automatically invalidated by the sale or transfer of this property. Prospective purchasers should be advised that only one (1) unit on the property may be rented; and other must be occupied by the owner".

This statement is being filed pursuant to Article 10, Section 15 (B) of the Kennebunk Zoning Ordinance and must be recorded at the York County Registry of Deeds.

Signatures

Code Enforcement Officer, Town of Kennebunk

Date

Property Owner

Date

Personally appeared the above-named _____,

Property Owner, and _____, **Code**

Enforcement Officer of the Town of Kennebunk, and acknowledged the foregoing to be their free act and deed, in their said capacity, and the free act and deed of the Town of Kennebunk.

Before me,

Notary Public Print Name

Notary Public Signature

Date

Notary Seal: